



Department of Human Resources
311 W. Saratoga St.
Baltimore, MD. 21201-3521

FIA ACTION TRANSMITTAL

Issuance Date: NOVEMBER 26, 1996

Effective Date: December 1, 1996

Control Number: FIA/OPA # 97-54

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS**

FROM: KEVIN MAHON, EXECUTIVE DIRECTOR, FIA

RE: TCA CERTIFICATION END DATES

PROGRAMS AFFECTED: CASH ASSISTANCE

**ORIGINATING OFFICE: OPA/ DIVISION OF PROGRAM POLICY AND
REGULATION**

BACKGROUND:

In AIMS jurisdictions, TCA cases were entered on the system without a certification end date. End dates were used in cash cases such as GPA-PW and TEMHA.

NEW POLICY

Certification end dates must be enter on the AIMS 2 for all Temporary Cash Assistance cases in the "benefit end date" field.

At application and redetermination the redet due date will be updated to match the benefit end date. Cases will close if not recertified by the end of the certification period. AIMS has been programmed to do the following action on the continuing caseload in the month of November:

- * If the benefit end date is earlier than the redet due date, the system will change the benefit end date to match the redet due date.
- * If the benefit end date is later than the redet due date, the system will pull the redet date forward to match the benefit end date.
- * If the case has no benefit end date, the system will enter the redet due date in the benefit end date field.

Effective December 1, 1996, the benefit end date and the redetermination date should match on AIMS. A listing of all overdue redeterminations will be generated for Baltimore City and Anne Arundel County. The system will automatically close all cases that still have an overdue redetermination on January 1, 1996.

CARES:

The automatic closing will be in effect for all subsequent months. Since Baltimore and Prince George's Counties are preparing for conversion to CARES, the cases in these counties will not be a part of the automatic closing process. CARES currently closes cases that are not recertified. No additional actions are needed.

ACTION REQUIRED:

All Local Department of Social Services in AIMS jurisdictions

ACTION DUE DATE: December 1, 1996

INQUIRIES:

Inquiries may be directed to Patricia Jeffers, Division of Program Policy and Regulations, at 410 767-7143.

KM/bbs

**cc: DHR Executive Staff
FIA Management Staff
Constituent Services**