


<b>FAMILY INVESTMENT ADMINISTRATION</b> 	<b>CARES BULLETIN</b>
	<b>Effective Date: Immediately</b>
<b>Issuance Date:</b> 7/8/97	<b>Control Number:</b> 97-19

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES  
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT  
FAMILY INVESTMENT SUPERVISORS**

**FROM: KEVIN MAHON, EXECUTIVE DIRECTOR, FIA**

**RE: BLOCK GRANT REPORTING REQUIREMENTS:  
NEW REASON CODE FOR CASE CLOSURE DUE TO MARRIAGE**

**PROGRAMS AFFECTED: ALL**

**ORIGINATING OFFICE: DIVISION OF PROGRAM AND SYSTEMS SUPPORT**

**Background:**

The Federal Government requires all states that receive Block Grant funding to report specific information to them. There may be federal sanctions if this information is not reported correctly.

**Action Required:**

CARES has a new closure/denial reason code for use when a customer calls and requests case closing because of marriage. Enter code '529' (Household requested case closure due to marriage) on the STAT screen in the AU STAT RSN field only when a customer requests case closure specifically due to marriage. If a customer's case is closing due to the addition of income or resources resulting from the marriage, process the case as usual and allow the generation of the appropriate system denial code.

Thank you for your assistance in this matter. If you have any questions regarding this bulletin, please contact the DHR Help Desk at (410) 767-7002 or 1-800-347-1350.

cc: DHR Executive Staff  
FIA Management Staff  
OIM Help Desk  
CTF