



Department of Human Resources  
311 W. Saratoga St.  
Baltimore, MD. 21201-3521

## FIA ACTION TRANSMITTAL

Issuance Date: SEPTEMBER 6, 1996

Effective Date: OCTOBER 1, 1996

Control Number: FIA/OPR 97-18

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES  
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT  
FAMILY INVESTMENT SUPERVISORS**

*K. Boyle for K. Mahon*  
**FROM: KEVIN MAHON, EXECUTIVE DIRECTOR, FIA**

**RE: RENT SUBSIDY AS INCOME**

**PROGRAM AFFECTED: TEMPORARY CASH ASSISTANCE (TCA)  
AID TO FAMILIES WITH DEPENDENT CHILDREN  
(AFDC)**

**ORIGINATING OFFICE: OPA/ DIVISION OF PROGRAM POLICY AND  
REGULATION**

**Regulation** In July, 1992, we began counting \$45 of the rent subsidy received by customers who live in public housing, Section 8 housing, or FMHA Section 515 rental assistance as income. The change was made to reduce some of the disparity between customers who live in federally subsidized housing and customers who must pay market rate rent amounts. The \$45 housing subsidy counted as unearned income is raised to \$60. All rules regarding who is affected remain unchanged.

**Action to be Taken:**

Effective October 1, 1996, applicants who live in federally subsidized housing or recipients who move into federally subsidized housing will have \$60 of the subsidy payment counted as unearned income for TCA.

A mass change at the end of September will change the grants of all active cases subject to this provision. All CARES cases will be affected by the mass change because they are considered active until the benefit effective date. In AIMS, there will be an exception report listing the cases where the mass change could not occur due to adverse action. Should these cases continue to receive benefits, they must be updated manually.

As with any mass change due to program changes, the customer may file an appeal but benefits pending an appeal decision will not be paid.

**Systems Requirements:**

**AIMS PROCEDURES**

**RENT SUBSIDY**

The local department will continue to complete "Hous" field on the AIMS 2 form, indicating the customer resides in public housing, Section 8 or FMHA Section 515 housing. Once entered into AIMS, \$60 of unearned income will be counted toward the AFDC grant amount. No additional action is required.

**CARES PROCEDURES**

**RENT SUBSIDY**

The local department will not be required to take action to increase the countable rent subsidy income. Whenever public housing, Section 8 or FMHA Section 515 housing is indicated on the SHEL screen in the Subsidized Housing field, CARES will count the income and display \$60 as housing income on the CAFI screen for AFDC cases.

**MASS MODIFICATION**

A mass modification of all active AFDC cases will be run in the September, 1996 migrations. The mass mod will change the October, 1996 grant for AFDC cases affected by these initiatives. Cases automatically updated will receive notice of adverse action via the CARES and AIMS systems.

**Effective Date:**

The effective date for the change is October 1, 1996. Please call Sue Woolford at (410) 767-7190 with any questions.

cc: DHR Executive Staff  
IMA Management Staff