



Department of Human Resources
311 West Saratoga Street
Baltimore MD 21201

FIA ACTION TRANSMITTAL

Control Number: #10-10

Effective Date: January 4, 2010

Issuance Date: October 30, 2009

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND ELIGIBILITY STAFF
CHILD CARE SUBSIDY PROGRAM ADMINISTRATORS**

**FROM: KEVIN MCGUIRE, EXECUTIVE DIRECTOR, FIA
ROLF GRAFWALLNER,
ASSISTANT STATE SUPERINTENDENT,
DIVISION OF EARLY CHILDHOOD EDUCATION, MSDE**

RE: CHILD CARE SUBSIDY (CCS) REGULATION CHANGES

PROGRAM AFFECTED: CHILD CARE SUBSIDY

**ORIGINATING OFFICE: OFFICE OF CHILD CARE SUBSIDY
DIVISION OF EARLY CHILDHOOD
DEVELOPMENT, MSDE**

SUMMARY:

Effective January 4, 2010, Child Care Subsidy is making regulatory and/or procedural changes to the Child Care Subsidy (CCS) Program. The changes are as follows:

1. Substituting Child Care Subsidy (CCS) for Purchase of Care (POC)
The title Purchase of Care (POC) is replaced by Child Care Subsidy (CCS).
2. Updated and Reorganized Regulations
The regulations are reorganized into like categories to make them easier to use.
3. Increased Weekly Rates to Formal and Informal Child Care Providers
The Formal and Informal Rates are increasing by approximately 2.86%.
4. Transfer of Credentialing Program Quality Regulations
The requirements for Tiered Reimbursement are transferred to the Credentialing Program Regulations.

5. Addition of Hearings and Appeals Chapter in Regulations
A hearings and appeals chapter is included in the Child Care Subsidy regulations.
6. Changing LDSS to “Contractor”
References to the LDSS regarding Invoice Processing will be changed to Contractor.

ACTION REQUIRED:

1. Substituting Child Care Subsidy (CCS) for Purchase of Care (POC)
The Purchase of Care Program is now known as the Child Care Subsidy (CCS) Program. Whenever possible use the terminology Child Care Subsidy or CCS and discontinue using Purchase of Care or POC.
2. Updated and Reorganized Regulations
The chapter is reorganized into like sections with all similar information grouped together. The regulations are available on the MSDE website at the following link:
http://www.marylandpublicschools.org/MSDE/divisions/child_care/regulat.
3. Increased Weekly Rates to Formal and Informal Child Care Providers
The formal and informal child care providers receive an approximately 2.86% rate increase. See Attachment A for formal rates. See Attachment B for informal rates. New rate charts can be found on the MSDE website at the following link:
http://www.marylandpublicschools.org/MSDE/divisions/child_care/purchase_of_care/pocsp_rates.htm?WBCMODE=Present%25%3e%25%3e
Copayments amounts for families remain at their current rate.
4. Transfer of Credentialing Program Tiered Reimbursement
The tiered reimbursement regulations that describe the quality initiatives that must be met to achieve a certain tier are transferred to the Credentialing Program Regulations chapter. Child Care Subsidy continues to make the tier payments along with the subsidy.
5. Addition of Hearings and Appeals Chapter
A Hearings and Appeals regulation is added since the CCS Program is now located at MSDE. CCS formally referred to the hearings and appeals regulations in DHR’s COMAR. The process for hearings and appeals remains the same. However, if a customer wants to appeal the final administrative decision, the appeal or exception must be filed in Circuit Court instead of with the DHR Office of the Secretary.
6. Changing LDSS to “Contractor”
References to the LDSS regarding Invoice Processing is changed to contractor since a private vendor will be responsible for the Invoice

Processing function of the CCS Program. Following a transition period, the LDSS will no longer be accountable for invoice processing and the contractor will be responsible for handling all payments and provider inquiries. References to LDSS regarding payment functions are removed from the regulations. Formal and informal child care providers must mail, fax or deliver their signed invoices to the contractor instead of the LDSS.

SYSTEM PROCEDURES: The rate changes are system driven, therefore CCS staff are to continue following the current procedures. The other changes do not require system adjustments.

ACTION DUE: January 4, 2010

INQUIRIES: Direct policy or procedure inquiries to Myra White-Gray at 410-767-7863 or myra.white-gray@msde.state.md.us. Direct system inquiries to the MSDE CCATS Help Desk at 410-767-7816 or MSDECCATS@msde.state.md.us.

c: DHR Executive Staff OTHS Help Desk
 FIA Management Staff MSDE Child Care Subsidy Staff
 Constituent Services

**Formal Child Care Maximum Weekly Subsidy Rates
Effective January 4, 2010**

Family Child Care Home

Rate for a child 24 months or older:

Region—Maximum Weekly Rate

U—\$91.35;
V—\$81.08;
W—\$113.14;
X—\$143.83;
Y—\$113.09;
Z—\$83.38; and
BC—\$103.76;

Rate for a child up to 24 months old:

Region —Maximum Weekly Rate

U —\$120.00;
V—\$97.89;
W—\$152.89;
X—\$180.00;
Y—\$145.00;
Z—\$95.00; and
BC—\$137.64;

Child Care Center

Rate for a child 24 months and older:

Region—Maximum Weekly Rate

U—\$105.60;
V—\$89.02;
W—\$122.92;
X—\$162.87;
Y—\$125.06;
Z—\$85.65; and
BC—\$109.42;

Rate for a child up to 24 months old:

Region—Maximum Weekly Rate

U—\$168.21;
V—\$143.21;
W—\$195.00;
X—\$255.00;
Y —\$203.00;
Z—\$110.00; and
BC—\$183.21;

Informal Child Care Maximum Weekly Rates

Rate for a child 24 months and older:

Region—Maximum Weekly Rate

Allegany County—\$52.44	Howard County— \$74.07
Anne Arundel County—\$55.43	Kent County—\$40.51
Baltimore County—\$58.91	Montgomery County—\$74.07
Calvert County—\$55.43	Prince George’s County —\$55.43
Caroline County—\$40.51	Queen Anne’s County—\$45.73
Carroll County—\$55.43	St. Mary’s County—\$52.44
Cecil County—\$52.44	Somerset County—\$40.51
Charles County—\$55.43	Talbot County—\$45.73
Dorchester County—\$40.51	Washington County—\$52.69
Frederick County—\$58.91	Wicomico County—\$40.51
Garrett County—\$52.69	Worcester County—\$43.00
Harford County—\$58.91	Baltimore City—\$53.44

Rate for a child up to 24 months:

Region—Maximum Weekly Rate

Allegany County—\$61.39;	Howard County—\$88.73;
Anne Arundel County—\$70.09;	Kent County—\$45.73;
Baltimore County—\$70.09;	Montgomery County—\$88.73;
Calvert County—\$70.09;	Prince George’s County—\$70.09;
Caroline County—\$45.73;	Queen Anne’s County—\$53.94;
Carroll County—\$71.33;	St. Mary’s County—\$61.39;
Cecil County—\$53.94;	Somerset County —\$45.73;
Charles County—\$70.09;	Talbot County —\$53.94;
Dorchester County—\$45.73;	Washington County—\$53.94;
Frederick County—\$70.09;	Wicomico County—\$45.73;
Garrett County—\$61.39;	Worcester County—\$45.73; and
Harford County—\$70.09;	Baltimore City—\$67.36;