



Department of Human Resources
311 West Saratoga Street
Baltimore MD 21201

FIA ACTION TRANSMITTAL

Control Number: #07-23

Effective Date: April 1, 2007

Issuance Date: April 14, 2007

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISOR AND ELIGIBILITY STAFF
HEALTH OFFICERS, LOCAL HEALTH DEPARTMENTS
LOCAL HEALTH DEPARTMENTS, ELIGIBILITY STAFF**

**FROM: KEVIN M. MCGUIRE, EXECUTIVE DIRECTOR, FIA
CHARLES E. LEHMAN, EXECUTIVE DIRECTOR, DHMH/OOEP**

RE: MEDICAL REPORT FORMS DHR/FIA 402B AND 402W

**PROGRAMS AFFECTED: TEMPORARY DISABILITY ASSISTANCE
TEMPORARY CASH ASSISTANCE AND
MEDICAL ASSISTANCE PROGRAMS**

ORIGINATING OFFICE: OFFICE OF PROGRAMS

Summary:

This Action Transmittal clarifies who may sign the Medical Reports DHR/FIA 402B and DHR/FIA 402W. The Local Department of Social Services obtains medical reports on individuals that have a physical or mental disability. Evidence of the disability is required from acceptable medical sources to establish whether the customer has a medically determinable impairment. The local department case manager completes the Medical Assistance Vocational, Educational and Social Data (DHR/FIA 4204) form with the customer and gives the customer a 402B form for each of the treatment providers the customer lists on the 4204. The case manager also gives TCA customers a 402W form.

Action Required:

Effective April 1, 2007, the following providers may sign the 402B and 402W forms:

- Licensed Physicians
- Licensed or Certified Psychologists
- Licensed Optometrists
- Licensed Podiatrists
- Qualified Speech-Language Pathologists

Psychologists, Optometrists, Podiatrists and Speech-Language Pathologists may complete and sign the 402B only on medical conditions in their specialty.

In addition to the providers listed above, the 402W (only) may be signed by:

- Licensed Clinical Social Workers

Inquiries:

Please direct policy questions to Cynthia Carpenter at 410-767-7495 or Ccarpent@dhr.state.md.us.

cc: DHR Executive Staff
DHMH Executive Staff
FIA Management Staff

Constituent Services
DHR Help Desk