



**Department of Human Resources
311 West Saratoga Street
Baltimore MD 21201**

FIA INFORMATION MEMO

Control Number: #07-18

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**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND CASE MANAGERS
LOCAL HEALTH DEPARTMENT STAFF
DEPARTMENT OF PUBLIC SAFETY SOCIAL WORKERS**

FROM: KEVIN M. MCGUIRE, EXECUTIVE DIRECTOR

**RE: APPLICATIONS FOR PRISON INMATES PRIOR TO RELEASE –
UPDATED LISTS OF LOCAL DEPARTMENT LIAISONS AND
DEPARTMENT OF PUBLIC SAFETY SOCIAL WORK CONTACTS**

PROGRAM AFFECTED: ALL PROGRAMS

ORIGINATING OFFICE: OFFICE OF PROGRAMS

Action Transmittal 05-33 Revised, on Applications for Prison Inmates Prior to Release, issued June 9, 2005, included lists of liaisons in the Local Departments of Social Services and the Department of Public Safety Social Work Contacts. Attached are updated versions of those lists as well as an updated list of Local Departments of Social Services mailing addresses and telephone numbers for your information and use.

INQUIRIES: If you have questions about these lists, please contact Dorothy Strawsburg, (Department of Public Safety and Correctional Services) at 410-585-3371, or Deborah Weathers, (FIA Policy), at 410-767-7994.

Department of Public Safety Social Work Contacts

There are five regions in the state. Each region has a Regional Supervisor who is in charge of the social work program in all the Public Safety institutions in that region. In addition there are site supervisors at many of the facilities in the regions.

The Regional Supervisor can be contacted by telephone or email. Some of the site supervisors and staff do not have email and not everyone has voice mail.

Regional Supervisors:

Baltimore:	Jennifer Sears	410-878-4165	jsears@dpscs.state.md.us
	Fax	410-878-4048	
Jessup:	Pam Norbeck	410-379-3967	pnorbeck@dpscs.state.md.us
	Secretary	410-540-6756	
	Fax	410-799-9061	
Eastern:	Marie Carter	410-845-4117	mmcarter@dpscs.state.md.us
	Secretary	410-845-4000 x 6349	
	Fax	410-651-5569	
Western:	Bill Taylor	301-729-7170	wtaylor@dpscs.state.md.us
	Secretary	301-729-7171	
	Fax	301-729-7211	
Hagerstown:	Mary Ann Ford	240-420-4451	mford@dpscs.state.md.us
	Secretary	240-420-1531	
	Fax	301-393-4531	

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Facilities, Supervisors, if any, and Staff:

Baltimore:

MRDCC (Md. Reception and Diagnostic Correctional Center)

Vacant, Regional Supervisor	410-878-4165
Janet Washington-Rice	410-878-4157
Jeronica Cain	410-878-4159
Renee David	410-878-4204

BCDC/WDC (Baltimore City Detention Center/Women's Detention Center)

MTC (Metropolitan Transition Center)

Mary Lou Smelgus, Supervisor	410-230-1503
Victoria Good	410-230-1532

HDU (Home Detention Center)

BPRU (Baltimore PreRelease Unit)

BCCC (Baltimore City Correctional Center)

MCAC (Md. Correctional Adjustment Center)

Jessup:

MCI-J (Md. Correctional Institution-Jessup)

Pam Norbeck, Regional Supervisor	410-540-6755
Mary Roosa, Supervisor	410-540-4328 or 3967

MCI-W (Md. Correctional Institution-Women)

Michael Ruckle, Supervisor	410-379-3896
Mary Hyde	410-379-3910
Lauren Blackwell	410-379-3973
Della Rembert	410-379-3969
Ellen Sarrett	410-379-9257

BPRU-W (Baltimore PreRelease Unit-Women)

MHC (Md. House of Correction)

Rochelle Cocke, Supervisor	410-540-6452
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MHC-X	(Md. House of Correction-Annex)	
	Debra Williams	410-540-6320
BCF	(Brockbridge Correctional Facility)	
JPRU	(Jessup PreRelease Unit)	
SMPRU	(Southern Md. PreRelease Unit)	
TBC	(Herman L. Toulson Correctional Boot Camp)	
	Lauri Day	410-799-4040 x 6691 or 6688
CLF	(Central Laundry PreRelease Facility)	
Eastern:		
ECI	(Eastern Correctional Institution)	
	Marie Carter, Regional Supervisor	410-845-4117
	Rose Beteck	410-845-4214
	Sylvia Bratten	410-845-4000 x 6347
	Christina Beavers	410-845-4000 x 6350
ECI-A	(Eastern Correctional Institution-Annex)	
	Nancy Lynch	410-845-4000 x 5580
	David Parsons	410-845-4000 x 5544
PHPRU	(Poplar Hill PreRelease Unit)	Contact Nancy Lynch or David Parsons
EPRU	(Eastern PreRelease Unit)	
Western:		
WCI	(Western Correctional Institution)	
	William Taylor, Regional Supervisor	301-729-7170
	Vacant	301-729-
	Jack Parsons	301-729-7221
	Clint Lepley	301-729-7201
	Nicholas Bambacus	301-729-7246
NBCI	Anita Hartman-Rozas, Supervisor	301-729-7567
	Patricia Sines-Shellito	301-729-7564 (or 7211@WCI)

Hagerstown:

MCTC	(Md. Correctional Training Center)	
	Mary Ann Ford, Regional Supervisor	240-420-1538
	Robin Secrist	240-420-1537
	Keri Hendershot-Weymire	240-420-1536
	Judy Brown	240-420-1628
	Kara Rice	240-420-1436

HED/EHU (Herman E. Donnelson/Emergency Housing Unit)

MCI-H (Md. Correctional Institution-Hagerstown)

	William Beckward, Supervisor	240-420-1312
	Donte Wilson	240-420-1331

RCI (Roxbury Correctional Institution)

	Vacant , Supervisor	
	Marilyn Crawford	240-420-3260
	Minerva Rosenthal	240-420-3264
	Carol Jones	240-420-3263

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Local Department Inmate Liaison List

COUNTY	LIAISON	TELEPHONE NUMBER	FAX
ALLEGANY	Deb Foote	(301) 784-7070	(301) 784-7222
ANNE ARUNDEL	Annapolis Brenda McIlwain Glen Burnie Mazie Johnson	(410) 269-4605 (410) 421-8502	(410) 974-8566 (410) 508-2079
BALTIMORE COUNTY	Catonsville Lillian Tanner Dundalk Hazel Whittenburg Essex Tenesha Lynch Reisterstown Margaret Jositiis Towson Jarrod Terry	(410) 853-3492 (410) 853-3446 (410) 853-3816 (410) 853-3028 (410) 853-3373	(410) 853-3456 (410) 853-3401 (410) 853-3850 (410) 853-3069 (410) 853-3310
BALTIMORE CITY	Primary Lana Howell Backup Elaine Modlin	(443) 423-6124 (443) 423-6087	(443) 423-6103 (443) 423-6101
CALVERT	James Olsen	(443) 550-6929	(410) 286-7429
CAROLINE	Rayshelle Robinson	(410) 819-4467	(410) 819-4504
CARROLL	Ann Moore	(410) 386-3365	(410) 386-3428
CECIL	Barbara Helsel	(410) 996-0335	(410) 996-0364
CHARLES	Larriette Neal	(301) 392-6663	(301) 870-3958
DORCHESTER	Sharlene Harris	(410) 901-4206	(410) 901-2927
FREDERICK	Denise Mayer	(301) 600-4571	(301) 600-2663
GARRETT	Tom Rosser	(301) 533-3081	(301) 334-5449
HARFORD	Carol Clark	(410) 836-4764	(410) 836-4917
HOWARD	Primary Hakim Olajide Backup Karen Power	(410) 872-8710 (410) 872-8711	(410) 872-4222
KENT	Sandra Crawford	(410) 810-7614	(410) 778-9694
MONTGOMERY	Maria Paganini	(240) 777-3457	(240) 777-3477
PRINCE GEORGE'S	Teresa Harris	(301) 909-7020	(301) 909-7001
QUEEN ANNE'S	Beatrice Brown	(410) 758-8047	(410) 758-8111
SOMERSET	Terri Jackson	(410) 677-4380	(410) 677-4300
ST. MARY'S	Helen Hayden	(240) 895-7047	(410) 895-7099
TALBOT	Martin Payne	(410) 820-6657	(410) 820-7067
WASHINGTON	Sharon Shafer	(240) 420-2320	(240) 420-2299
WICOMICO	Chris Bishop	(410) 713-3875	(410) 713-3870
WORCESTER	Germaine Garner	(410) 677-6881	(410) 677-6812

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**LOCAL DEPARTMENTS OF SOCIAL SERVICES
MAILING ADDRESSES**

<p>Allegany County DSS P.O. Box 1420 Cumberland, MD. 21502-1420 (301) 784-7000</p>	<p>Towson District c/o Jarrod terry Drumcastle Center 6401 York Road Baltimore, MD. 21212 (410) 853-3373</p>	<p>Frederick County DSS P.O. Box 237 Frederick, MD. 21705 (301) 694-4555</p>	<p>Queen Anne's County DSS 125 Comet Drive Centreville, MD. 21617 (410) 758-8000</p>
<p>Anne Arundel County DSS 80 West Street Annapolis, MD. 21401 (410) 269-4500</p>	<p>Calvert County DSS 200 Duke Street Prince Frederick, MD. 20678 (443) 550-6900</p>	<p>Garrett County DSS 12578 Garrett Highway Oakland, MD. 21550 (301) 533-3000</p>	<p>Saint Mary's County DSS P.O. Box 509 Leonardtown, MD. 20650 (240) 895-7000</p>
<p>Baltimore City DSS Central Medical Assistance c/o Lana Howell 2000 N. Broadway Baltimore, MD. 21213 (443) 423-6124</p>	<p>Caroline County DSS P.O. Box 100 Denton, MD. 21629 (410) 819-4500</p>	<p>Harford County DSS 2 S. Bond Street Bel Air, MD. 21014 (410) 836-4700</p>	<p>Somerset County DSS P.O. Box 369 Princess Anne, MD. 21853 (410) 677-4200</p>
<p>Baltimore County DSS Catonsville District c/o Lillian Tanner 910 Frederick Road Baltimore, MD. 21228 (410) 853- 3492</p>	<p>Carroll County DSS 10 Distillery Drive Suite 10 Westminster, MD. 21157 (410) 386-3300</p>	<p>Howard County DSS 7121 Columbia Gateway Drive Columbia, MD. 21046 (410) 872- 8700</p>	<p>Talbot County DSS P.O. Box 1479 Easton, Maryland 21601 (410) 770-4848</p>
<p>Dundalk District c/o Hazel Whittenburg 7701 Dunmanway Baltimore, MD 21222 (410) 853-3446</p>	<p>Cecil County DSS 170 East Mail Street Elkton, MD. 21921 (410) 996-0100</p>	<p>Kent County DSS P.O. Box 670 Chestertown, MD. 21620 (410) 819-7600</p>	<p>Washington County DSS P.O. Box 1419 Hagerstown, MD. 21741 (240) 420-2100</p>
<p>Essex District c/o Tenesha Lynch 439 Eastern Avenue Baltimore, MD. 21221 (410) 853-3813</p>	<p>Charles County DSS 200 Kent Avenue LaPlata, MD. 20646 (301) 392-6400</p>	<p>Montgomery County DHHS 401 Hungerford Road 5th Floor Rockville, MD. 20850 (240) 777-1245</p>	<p>Wicomico County DSS 201 Baptist Street Suite 27 Salisbury, MD. 21801 (410) 713-3900</p>
<p>Reistertown District c/o Margaret Jositis 130 Chartley Drive Reistertown, MD. 21136 (410) 853-3028</p>	<p>Dorchester County DSS P.O. Box 217 Cambridge, MD. 21613-0217 (410) 901-4100</p>	<p>Prince George's County DSS 805 Bright Seat Road Landover, MD. 20875 (301) 909-7000</p>	<p>Worcester County DSS P.O Box 39 299 Commerce Street Snow Hill, MD. 21863 (410) 677-6800</p>

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