



Department of Human Resources
311 West Saratoga Street
Baltimore MD 21201

Family Investment Administration INFORMATION MEMO

Issuance Date: September 7, 2005

Effective Date: Immediately

Control Number: 06-13

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND CASE MANAGERS**

FROM: KEVIN M. MCGUIRE, EXECUTIVE DIRECTOR

**RE: LOUISIANA CHILD SUPPORT INFORMATION FOR KATRINA
EVACUEES**

PROGRAMS AFFECTED: TEMPORARY CASH ASSISTANCE, CHILD SUPPORT

ORIGINATING OFFICE: OFFICE OF PROGRAMS

DHR received the following information from Robbie Endris, Executive Director, Louisiana Support Enforcement Services, yesterday afternoon:

Changes on Louisiana Child Support cases can be reported in the following ways:

Calling our Customer Service Center 1-800-256-4650 or 1-225-922-8100

Sending an e-mail to our Customer Service Center lacsc@dss.state.la.us

Or sending a fax to our State Office 225/342-4397

If we have checks, we can mail them to you or to the client, whichever works best. Just let us hear from you and we'll work it out. If we change the address before the checks are cut, we will have less hassle, so please let us know ASAP.

Attached is an information form that may be used to report Child Support changes in all 3 states.

By dialing 1 (888) LAHELP or 1 (888) 524-3578 from 7 a.m. to 7 p.m., information can be obtained on the following programs:

Food Stamp Benefits, including Disaster Food Stamp Benefits
Medicaid or WIC
Mental Health Counseling
Addictive Disorders
Developmental Disorders
Social Security Benefits or Social Security Disability Benefits
Child Support
Foster Care Program
DHH Optional State Supplement Checks
Louisiana Rehabilitation Services
Unemployment Benefits and Disaster Unemployment Benefits
Displaced DSS employees may also call the number to report their whereabouts or inquire about their jobs.

Persons with information about missing children should call 1-800-THE LOST or log on to www.missingkids.com. Enter "Louisiana" under state information to find information about the effort. Beginning Tuesday, there will be a "Katrina" link on the Web site.

The State of Louisiana has a general web site that is very helpful. The address is: www.katrina.louisiana.gov.

If you have questions or need further clarification, please direct inquiries to Marilyn Lorenzo at 410-767-7333 or e-mail at mlorenzo@dhr.state.md.us.

cc: FIA Management Staff
Constituent Services
Help Desk
Dianna McCulloh

CHILD SUPPORT INFORMATION FORM

Please provide information about yourself:

State you are receiving Child Support from: _____

Name: _____
Last _____ First _____

Date of Birth: _____

Social Security Number: _____

Child Support Case number (if known): _____

Please provide information about the non-custodial parent:

Name: _____
Last _____ First _____

Date of Birth (if known): _____

Please provide information about your child(ren):

Name: _____ Date of Birth: _____
Last _____ First _____

Name: _____ Date of Birth: _____
Last _____ First _____

Name: _____ Date of Birth: _____
Last _____ First _____

Name: _____ Date of Birth: _____
Last _____ First _____

Please complete the following section if you wish for your child support payments to be mailed to a new address:

Address line 1 _____

Address line 2 _____

City _____ State _____ Zip Code _____

Printed Name _____

Signature _____ Date _____

If you reside in a shelter, please provide shelter identification and address information.