

## CLARIFICATION OF MEDICAL ASSISTANCE ELIGIBILITY BEGIN DATE

FIA issued action transmittal 05-33 titled, "Applications for Prison Inmates Prior to Release" on March 29, 2005; training was held for the liaisons from the Department of Public Safety and Correctional Services and the Family Investment Administration's Local Departments of Social Services on 04/13/05 and 04/26/05. During the training there was a question concerning the medical assistance begin date for the inmate. Eligibility will begin based on the date the customer is released from incarceration. The Department of Health and Mental Hygiene's Division of Recipient Eligibility Programs staff are aware of the procedures for processing these applications. Procedures for the LDSS staff are outlined on Page 4 and the top of page 5 of the action transmittal. In addition to the procedures outlined in the action transmittal, please insure staff complete the following steps:

1. When faxing the C-TAD over to DREP, indicate in the upper left-hand corner in bold lettering, "**DPSCS Request**". This will identify the customer as a pre-release inmate and alert DREP to process the C-TAD immediately.
2. Enter in the eligibility begin date field on the C-TAD, the first day of the month (Example: 05/01/05) in which the customer became eligible for community medical assistance.
3. On the DEM1 screen, the living arrangement should be "AH", for living at home, in the month the customer is released. This will allow the system to determine eligibility in the month of release.
4. In the Narration section of CARES, include the actual date the customer was released from incarceration.

**Local Department Inmate Liaison List**

COUNTY	LIAISON	TELEPHONE NUMBER	FAX
ALLEGANY	Deb Foote	(301) 784-7070	(301) 784-7222
ANNE ARUNDEL	Mazie Johnson	(410) 269-4605	(410) 974-8566
BALTIMORE CO	Catonsville Sunday Mbagwu	(410) 853-3460	(410) 853-3456
	Essex/Dundalk Paige Vance	(410) 853-3813	(410) 853-3850
	Reisterstown Hazel Whittenburg	(410) 853-3007	(410) 853-3069
	Towson Sandra Pigott	(410) 853-3352	(410) 853-3310
BALTIMORE CITY	Primary Lana Howell	(443) 423-6124	(443) 423-6103
	Backup Elaine Modlin	(443) 423-6087	(443) 423-6101
CALVERT	James Olsen	(410) 286-2184	(410) 286-7428
CAROLINE	Rayshelle Robinson	(410) 819-4467	(410) 819-4504
CARROLL	Phyllis Seipp	(410) 386-3371	(410) 386-3428
CECIL	Barbara Helsel	(410) 996-0335	(410) 996-0364
CHARLES	Larriette Neal	(301) 392-6663	(301) 870-3958
DORCHESTER	Sharlene Harris	(410) 901-4206	(410) 901-2927
FREDERICK	Denise Mayer	(301) 694-4571	(301) 631-2663
GARRETT	Tom Rosser	(301) 533-3081	(301) 334-5449
HARFORD	Carol Clark	(410) 836-4764	(410) 836-4917
HOWARD	Primary Hakim Olajide	(410) 872-4200 ext. 325	(410) 872-4222
	Backup Louise Andrews	(410) 872-4200 ext. 318	
KENT	Lisa Smith	(410) 810-7621	(410) 778-9694
MONTGOMERY	Kathy Barrett	(240) 777-3850	(240) 777-1342
PRINCE GEORGE'S	Teresa Harris	(301) 909-7020	(301) 909-7001
QUEEN ANNE'S	Beatrice Brown	(410) 758-8047	(410) 758-8111
SOMERSET	Terry Jackson	(410) 677-4380	(410) 677-4300
ST. MARY'S	Melissa Perley	(240) 895-7049	(410) 895-7099
TALBOT	Martin Payne	(410) 820-6657	(410) 820-7067
WASHINGTON	Sharon Shafer	(240) 420-2320	(240) 420-2299
WICOMICO	Chris Bishop	(410) 543-6858	(410) 341-7953
WORCHESTER	Germaine Garner	(410) 677-6881	(410) 677-6812

**Department of Public Safety and Correctional Services Inmate Liaison List**

FACILITIES	CONTACT	TELEPHONE NUMBER
<b>BALTIMORE</b>	Regional Supervisor Jennifer Sears	(410) 878-4165
MD. Reception and Diagnostic Center (MRDCC)	Janet Washington-Rice	(410) 878-4157
Baltimore City Detention Center/ Women's Detention Center (BC/DC/WC)	Harry Conyers Gladys Agwu Donna Dyson Anna Falcon Annette Geiger Lisa Venable	(410) 209-4148 (410) 209-4206/4208 (410) 209-4051 (410) 209-4050 (410) 209-4048 (410) 209-4049
Metropolitan Transition Center (MTC)	Waynyell Jackson Margherita McMullen Victoria Good	(410) 230-1485 (410) 837-2135 x2788 (410) 230-1503
Home Detention Center (HDC)		
Baltimore Pre-Release Unit (BPRU)		
Baltimore City Correctional Center (BCCC)		
MD. Correctional Adjustment Center (MCAC)		
<b>JESSUP</b>	Regional Supervisor Shirley Price	(410) 540-6755
MD. Correctional Institution-Jessup (MCI-J)	Barbara Potts, Supervisor	(410) 540-6714
MD. Correctional Institution-Women (MCI-W)	Pam Norbeck, Supervisor Michael Ruckle Monique Wilson	(410) 379-3893 (410) 379-3896 (410) 379-3895
Baltimore Pre-Release Unit-Women (BPRU-W)		
MD. House of Correction (MHC)	Hannah Gould, Supervisor	(410) 540-6452
MD. House of Correction – Annex (MHC-X)	Debra Williams	(410) 540-6320

Department of Public Safety and Correctional Services Inmate Liaison List

Brockbridge Correctional Facility (BCF)		
Jessup Pre-Release Unit (JPRU)		
Southern MD. Pre-Release Unit (SMPRU)		
Herman L. Toulson Correctional Boot Camp (TBC)	Lauri Day	(410) 799-0059 x 330
Central Laundry Pre-Release Facility (CLF)		
<b>EASTERN</b>	Regional Supervisor Marie Carter	(410) 845-4117
Eastern Correctional Institution (ECI)	Rose Beteck Sylvia Bratten David Parsons	(410) 845-4214 (410) 845-4000 x 6347 (410) 845-4000 x 6350
Eastern Correctional Institution–Annex (ECI-X)	Nancy Lynch	(410) 845-4000 x 5580
Popular Hill Pre-Release Unit (PHPRU)		
Eastern Pre-Release Unit (EPRU)		
<b>WESTERN</b>	Regional Supervisor Bill Taylor	(301) 729-7170
Western Correctional Institution (WCI)	Anita Hartman-Rozas Jack Parsons Clint Lepley Nicholas Bambacus	(301) 729-7246 (301) 729-7221 (301) 729-7201 (301) 729-7211
<b>HAGERSTOWN</b>	Regional Supervisor Mary Ann Ford	(240) 420-1538
MD. Correctional Training Center (MCTC)	Robin Secrist Keri Hendershot-Weymire-	(240) 420-1537 (240) 420-1536
Herman E. Donnelson/ Emergency Housing Unit (HED/EHU)		
MD. Correctional Institution-Hagerstown (MCI-H)	Minerva Rosenthal	(240) 420-2296
Roxbury Correctional Institution (RCI)	Marilyn Crawford Minerva Rosenthal	(240) 420-3264 (240) 420-3263

**LOCAL DEPARTMENT OF SOCIAL SERVICES**

<p>Allegany County DSS P.O. Box 1420 Cumberland, MD. 21502-1420 (301) 784-7000</p> <p>Anne Arundel County DSS 80 West Street Annapolis, MD. 21401 (410) 269-4500</p> <p>Baltimore City DSS Central Medical Assistance c/o Lana Howell 2000 N. Broadway Baltimore, MD. 21213 (443) 423-6124</p> <p><b>Baltimore County DSS</b> Catonsville District c/o Sunday Mbagwu 910 Frederick Road Baltimore, MD. 21228 (410) 853- 3460</p> <p>Essex District c/o Paige Vance 439 Eastern Avenue Baltimore, MD. 21221 (410) 853-3813</p> <p>Reistertown District c/o Hazel Whittenburg 130 Chartley Drive Reistertown, MD. 21136 (410) 853-3007</p>	<p>Towson District c/o Sandra Pigott Drumcastle Center 6401 York Road Baltimore, MD. 21212 (410) 853-3352</p> <p>Calvert County DSS 200 Duke Street Prince Frederick, MD. 20678 (410) 286-2100</p> <p>Caroline County DSS P.O. Box 100 Denton, MD. 21629 (410) 819-4500</p> <p>Carroll County DSS 10 Distillery Drive Suite 10 Westminster, MD. 21157 (410) 386-3300</p> <p>Cecil County DSS P.O. Box 1160 Elkton, MD. 21922 (410) 996-0100</p> <p>Charles County DSS P.O. Box 1010 LaPlata, MD. 20646 (301) 392-6400</p> <p>Dorchester County DSS P.O. Box 217 Cambridge, MD. 21613-0217 (410) 901-4100</p>	<p>Frederick County DSS P.O. Box 237 Frederick, MD. 21705 (301) 694-4555</p> <p>Garrett County DSS 12578 Garrett Highway Oakland, MD. 21550 (301) 533-3000</p> <p>Harford County DSS 2 S. Bond Street Bel Air, MD. 21014 (410) 836-4700</p> <p>Howard County DSS 7121 Columbia Gateway Drive Columbia, MD. 21046 (410) 872- 4200</p> <p>Kent County DSS P.O. Box 670 Chestertown, MD. 21620 (410) 819-7600</p> <p>Montgomery County DHHS 401 Hungerford Road 5<sup>th</sup> Floor Rockville, MD. 20850 (240) 777-1245</p> <p>Prince George's County DSS 805 Bright Seat Road Landover, MD. 20875 (301) 909-7000</p>	<p>Queen Anne's County DSS 125 Comet Drive Centreville, MD. 21617 (410) 758-8000</p> <p>Saint Mary's County DSS P.O. Box 509 Leonardtown, MD. 20650 (240) 895-7000</p> <p>Somerset County DSS P.O. Box 369 Princess Anne, MD. 21853 (410) 677-4200</p> <p>Talbot County DSS P.O. Box 1479 Easton, Maryland 21601 (410) 822-1612</p> <p>Washington County DSS 122 N. Potomac Street Hagerstown, MD. 21741 (240) 420-2100</p> <p>Wicomico County DSS 201 Baptist Street Suite 27 Salisbury, MD. 21801 (410) 543-6900</p> <p>Worcester County DSS P.O Box 39 299 Commerce Street Snow Hill, MD. 21863 (410) 677-6800</p>
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