



Department of Human Resources  
311 West Saratoga Street  
Baltimore MD 21201

## FIA ACTION TRANSMITTAL

Control Number:#04-20

Effective Date: February 1, 2004

Issuance Date: January 7, 2003

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES  
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT  
FAMILY INVESTMENT SUPERVISORS AND ELIGIBILITY STAFF  
PURCHASE OF CHILD CARE PROGRAM ADMINISTRATORS**

**FROM: KEVIN MCGUIRE, EXECUTIVE DIRECTOR, FIA  
BRIAN SHEA, EXECUTIVE DIRECTOR, CSEA  
LINDA HEISNER, EXECUTIVE DIRECTOR, CCA**

**RE: PURCHASE OF CHILD CARE CHILD SUPPORT COOPERATION**

**PROGRAM AFFECTED: PURCHASE OF CHILD CARE**

**ORIGINATING OFFICE: OFFICE OF CHILD CARE SUBSIDY**

**SUMMARY:** Effective February 1, 2004 the Child Support Enforcement Administration is no longer responsible for determining child support cooperation in a POC case. The final decision will now be the responsibility of the POC case manager.

**ACTION REQUIRED:** Applicants and customers must pursue child support. Direct child support agreements are still accepted. The process of applying for child support remains the same. Customers are to appear for their child support appointments and offer any information they know about the absent parent(s).

POC case managers have the final decision regarding child support cooperation. They may review the child support case notes and any other available documentation, as well as consult with the child support case manager to determine whether or not the individual has been cooperative based on his or her circumstances. If the POC case manager decides that the individual has done all he or she can, then POC services can be provided.

**CCAMIS PROCEDURES:** None

**ACTION DUE:** February 1, 2004

**INQUIRIES:** Direct policy or procedures inquiries to Betsy Blair at 410-767-7845 or [bblair@dhr.state.md.us](mailto:bblair@dhr.state.md.us). Direct CCAMIS inquiries to Dwight Carter at 410-767-7850 or [dcarter@dhr.state.md.us](mailto:dcarter@dhr.state.md.us).

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