



Department of Human Resources  
311 West Saratoga Street  
Baltimore MD 21201

## FIA ACTION TRANSMITTAL

**Control Number: 03-45**

**Effective Date: Immediately**

**Issuance Date: May 5, 2003**

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES  
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT  
FAMILY INVESTMENT SUPERVISORS AND ELIGIBILITY STAFF  
PURCHASE OF CHILD CARE PROGRAM ADMINISTRATORS**

**FROM: KEVIN M. MCGUIRE, EXECUTIVE DIRECTOR, FIA  
LINDA HEISNER, EXECUTIVE DIRECTOR, CCA**

**RE: PURCHASE OF CARE - CHILD PROTECTIVE SERVICES  
CONTACT LIST**

**PROGRAM AFFECTED: PURCHASE OF CHILD CARE**

**ORIGINATING OFFICE: CHILD CARE ADMINISTRATION,  
OFFICE OF CHILD CARE SUBSIDY**

### **SUMMARY:**

We have published a Purchase of Care (POC) – Child Protective Service (CPS) Contact List for Local Departments of Social Services (LDSS) supervisor and case manager use. This list will advise LDSS staff who the appropriate contact person is in the different LDSS's.

### **ACTION REQUIRED:**

Use this list to direct calls to the appropriate person.

### **INQUIRIES:**

Direct inquiries to Betsy Blair by telephone at 410-767-7845 or by e-mail at [bblair@dhr.state.md.us](mailto:bblair@dhr.state.md.us).

cc: DHR Executive Staff  
FIA Management Staff  
CCA Management Staff  
OTHS Help Desk

**PURCHASE OF CARE (POC) - CHILD PROTECTIVE  
SERVICES (CPS) CONTACTS  
IN LOCAL DEPARTMENTS OF SOCIAL SERVICES**

<b>Local Department</b>	<b>Primary Contact</b>	<b>Primary Contact</b>	<b>Fax Number</b>
Allegany County P.O. Box 1420 Cumberland, MD 21502	Brad Beal	301-784-7111	301-784-7244
Anne Arundel County 80 West Street Annapolis, MD 21401	Cassandra Johnson	410-421-8301	410-974-5076
* Baltimore City 1900 N. Howard Street Baltimore, MD 21218	Anis Ahmed	410-361-3965	410-361-4092
Baltimore County 1 Investment Place Towson, MD 21204	Anne Albersheim	410-853-3301	410-853-3310
Calvert County 200 Duke Street Prince Frederick, MD 20678	Doreen McKenzie	410-286-2135	410-286-7429
Caroline County P.O. Box 100 Denton, MD 21629	Francise Crawford	410-479-5900	410-479-5910
Carroll County 10 Distillery Drive Westminster, MD 21157	Laurie Waldup	410-386-3434	410-386-3430
Cecil County 170 E. Main Street P.O. Box 1160 Elkton, MD 21922	Carol Clafferty	410-996-0227	410-996-0228
Charles County 200 Kent Ave. La Plata, MD 20646	Wanda Collins	301-392-6731	301-870-3958
Dorchester County P.O. Box 217 Cambridge, MD 21613	Dina Daly Carol Parks	410-901-4140 or 4100 410-901-4178	410-901-2705
Frederick County 100 E. All Saints Street Frederick, MD 21705	Cynthia Harne	301-694-4536	301-631-2639
Garrett County 12578 Garrett Highway Oakland, MD 21550	Larry Bruch	301-533-3042	301-334-5413
Harford County 2 S. Bond Street Bel Air, MD 21046	Barbara Mitchell	410-836-4942	410-836-4945

Howard County 7121 Columbia Gateway Dr. Columbia, MD 21046	Constance Berry Jerilym Payne	410-872-4202	410-872-4303
Kent County P.O. Box 670 Chestertown, MD 21620	Cynthia Saunders	410-810-7600	410-778-9694
Montgomery County 1301 Piccard Drive Rockville, MD 20850	Salem Yohannes Sheila Dennis	240-777-3533 or 4417 240-777-3535	240-777-4258
Prince George's County 805 Brightseat Rd. Landover, MD 20785	Phil Newsom	301-909-2244	301-909-2200
Queen Anne's County 120 Broadway Centerville, MD 21617	Lynn Martin	410-758-8000	410-758-8111
Somerset County P.O. Box 369 Princess Anne, MD 21853	Sharon Jones	410-677-4334	410-677-4265
St. Mary's County 23110 Leonard Hall Rd. Leonardtown, MD 20650	Debbie Walsh	240-895-7017	240-895-7099
Talbot County P.O. Box 1479 Easton, MD 21601	Jennifer Wright	410-820-7236	410-820-7067
Washington County P.O. Box 1419 Hagerstown, MD 21741	Susie Butts	240-420-2222	240-420-2549
Wicomico County 201 Baptist Street Suite 27 Salisbury, MD 21801	Pamela Thompsen	410-543-6900 x319	410-219-2828
Worcester County P.O. Box 39 Snow Hill, MD 21863	Lillian Wilkenson	410-677-6800 or 6877	410-677-6810

**\* Baltimore City District Office Codes**

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|--------------------------|------------------|
| 332 – Cherry Hill        | 347 – Westwood   |
| 333 – Clifton            | 332 – Harborview |
| 335 – Dunbar             | 346 – Upton      |
| 337 – Harford Heights    |                  |
| 338 – Johnston Square    |                  |
| 340 – Liberty – Garrison |                  |
| 341 – Orangeville        |                  |
| 342 – Park Circle        |                  |
| 343 – Mount Clare        |                  |
| 344 – Hilton Heights     |                  |