

**Family Investment Administration  
Action Transmittal and Information Memo Index**

June 1, 1996 – August, 2002

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permanent			
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Earned Income – Military Housing & Basic Allowance for Housing	99-42 (I.M.)	5/13/99	All Programs
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Electronic Benefit Issuance Cut-off Schedule	97-46	10/30/96	TCA, FS
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Elimination of the 14-Day Delay for TCA Applications	00-54	6/15/00	TCA
Elimination of the 20-Hour Per Week Work Activity Requirement	99-17	11/23/98	TCA
Elimination of TCA-PW Special Needs Allowance – Obsolete	97-07	6/27/96	TCA-PW
Emergency Assistance – Application and Redetermination Process	97-24	9/4/96	TCA, MA, EAFC, WAG
Emergency Assistance – FIP Program Requirements	97-23	9/3/96	TCA, MA, EAFC, WAG
Employee Definition Under Fair Labor and Standards Act	98-18	11/5/97	TCA
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Ensuring Correct Addresses on MMIS II	99-02	7/31/98	TCA, MA
Enumeration of Newborns	98-19	11/10/97	FS
Excess Shelter, Deductions, Homeless, Utility, Basis of Issuance, Sch. R & X	99-09	9/1/98	TCA, FS
Excess Shelter, Deductions, Homeless, Utility, Basis of Issuance	98-11	9/8/97	FS
Excess Shelter Deductions	97-63 Corrected	12/14/97	FS
Excess Shelter, Deductions, Homeless, Utility, Basis of Issuance	97-28	9/20/96	FS
Excess Shelter Deductions, Uncapped Aged, Disabled, SSI, Veteran, Railroad	99-30	2/24/99	FS
Excluded Asset/Income – Phase Out of Child’s Savings From Earnings Waiver	99-04	8/3/98	FS
Excluded Resources- Retirement/Pension Plans	02-75 (I.M.)	5/14/02	All Programs
Exclusion of Vehicles	02-16	9/12/01	TCA, TEMHA
Excluded Unearned Income- Additional	02-41	12/12/01	TCA, MA
Excluded Income	99-41	4/22/99	TCA, FS
Excluded Income – Learn & Serve	98-33	2/9/98	TCA, FS, MA
Excluded Income – Americorp, Corp for National & Community Services (NCSTA) Learn & Serve, Senior Corp, Youth Corp.	98-33	9/12/97	TCA, FS, MA
Excluded Income – Americorp and JTPA	97-20 (I.M.)	5/30/97	FS
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Excluded Income for Temporary Census Employees	00-46	3/15/00	TCA, FS, MA & POC
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			MA
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Expansion of MCHP	01-52	6/8/01	MA
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Expedited Food Stamps- Households Eligible Who Apply after the 15 <sup>th</sup> of the Month	03-01	7/11/02	FS
Expedited Naturalization	98-45	4/18/98	TCA, FS
Extensions – Child Care & MA	97-74	1/15/97	TCA, MA, POC
Extensions – Child Care & MA	97-21	9/3/96	TCA, MA, POC
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Failure to Comply w/Fed,St.&Loc. Requirements	97-80	3/1/97	FS
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Family Self-Sufficiency Programs and Welfare-To-Work Rental Vouchers	00-27	12/13/99	TCA, FS, MA
Family Sub. Supp. Allowance for Members of the Armed Forces	02-12	9/11/01	FS
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Family Violence Screening	98-30	12/30/97	TCA
Family Violence Screening	97-77	1/23/97	TCA
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Federal Poverty Levels – 1997	97-14 (I.M.)	3/7/97	TCA, MA
Federal Poverty Levels – 1998	98-09 (I.M.)	3/17/98	TCA, MA
Federal Poverty Levels – 1999	00-11 (I.M.)	9/2/99	TCA, MA
Federal Poverty Levels – 2000	00-44 (I.M.)	3/15/00	TCA, MA
Federal Poverty Level and FIP Schedule Update – 2001	01-35 (I.M.)	4/9/01	TCA
Federal Poverty Levels and FIP Schedule Update – 2002	02-52	3/13/02	TCA
Felony Drug Conviction Penalties – FS Manual Pages	98-06	8/28/97	FS
Felony Drug Related Offenses	98-54 Updates 97-56	7/10/98	TCA, FS, EA
Felony Drug Related Offenses – Disqualifications	97-56	11/29/96	TCA, FS
FIA – Workload Management Expectations	98-02 (I.M.)	8/22/97	All Programs
Additional Provisions Under <b>FIP</b> for Assets and Income	97-43	10/25/96	TCA
Action Transmittal Replacement Pages FIP Property, Child's Savings, Earned Income, Heating)	97-45	11/1/96	All Programs
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FIP Earned Income Eligibility	97-12	10/1/96	TCA, FS
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FIP Full Family Sanctions & TA	97-25R	11/1/96	TCA
FIP MA & Childcare Extension	97-21	9/3/96	POC, MA
FIP – Overview – July 1966	97-02 (I.M.)	7/27/96	AFDC, FS
FIP Payment Sch. – Basis of Issuance, Shelter, Homeless, Utility, Sch. R & X	99-09	9/1/98	TCA, FS
FIP Payment Schedule. – Payment	98-12	9/9/97	TCA, FS

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FIP Requirements for Reporting Absences	97-57	11/29/96	TCA
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Food Stamp Manual – Revised Manual Section 130	98-52	7/6/98	FS
Food Stamp Manual – Revised Manual Sections 100,101,102,103,104,108,212	98-43	3/24/98	FS
Food Stamp Manual-Update Section 403	97-39	10/15/96	FS
Food Stamp Categorical Eligibility	02-11	11/20/01	TCA, TEMHA, PAA, SSI, FS
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Food Stamp Mass Change 10/97, Manual Pages	98-11	9/8/97	FS
Food Stamp Mass Change-Homeless Shelter	97-28	9/20/97	FS
Food Stamp Mass Change-Excess Shelter	97-63R	12/4/96	FS
Food Stamp Mass Change October, 2002	03-13	10/1/02	FS
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Food Stamp Deductions, Shelter, Utility, Homeless, Basis of Issuance	98-11	9/8/97	FS
Food Stamp Deductions, Shelter, Utility, Homeless, Basis of Issuance	97-28	9/20/96	FS
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Food Stamp Waivers	97-51	11/20/96	FS
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Forty Quarters Verification	98-15	10/3/97	TCA, FS
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HealthChoice Enrollee Action Line Brochures	00-25 (I.M.)	12/2/99	MS
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HealthChoice Enrollment	97-17 (I.M.)	5/20/97	MA
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Higher Education's Role in FIP	98-38	3/12/98	TCA
HH Composition- Child Age 17 or Younger L/W Non-Parent	01-32 (I.M.)	2/13/01	All Programs
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Homeless, Deductions, Shelter, Utility, Basis of Issuance, Sch. R & X	99-09	9/1/98	TCA, FS
Homeless, Deductions, Shelter, Utility, Basis of Issuance	98-11	9/8/97	FS
Homeless, Deductions, Shelter, Utility, Basis of Issuance	97-28	9/20/96	FS
Homeless Households	97-47	11/13/96	FS
Household Composition – Home Detention	98-53	7/6/98	TCA, FS, MA
Household Composition – Minor Parent, Stepparent, Add Person, CSB, Common Law, Deprivation, Sanction	98-10	8/31/97	TCA
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I-551 Permanent Resident Card, Alien Registration Card, Green Card	99-26 (I.M.)	2/5/99	All Programs
Identifying Census 2000 Workers	00-48	4/28/00	All Programs
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Immigrants	97-41	2/5/97	FS
Immigrants – Affidavits of Support	98-48	5/27/98	TCA,FS
Immigrants – Alien Registration Card, Green Card, I-551 Permanent Resident	99-26 (I.M.)	2/5/99	All Programs
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Immigrants – Children – Requirements for State Funded Food Stamps	99-06	8/13/98	FS
Immigrants – Documentary Evidence of Status	99-04 (I.M.)	8/13/98	FS, TCA
Immigrants – Eligibility Periods For Asylees	97-22	6/30/97	TCA, FS, TEMHA
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Immigrants – Forty Quarters of Coverage	98-34 replaces 98-15	2/12/98	TCA, FS
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Immigrants – Interpreter Services	98-50	6/15/98	All Programs
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Immigrants – Naturalization Outreach to Non-citizens	97-19 (I.M.)	5/30/97	FS
Immigrant Survivors of Domestic Violence- Services provided	02-08	8/23/01	TCA, FS, MA
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Immigrants – Quarters Earned While Illegally Residing In U. S.	99-01 (I.M.)	7/31/98	TCA, FS
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Income-Additional Provisions under FIP	97-43	10/25/97	TCA
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Income Changes	00-52	4/28/00	POC
Income Deduction Calculation	99-38	3/31/99	TCA, FS, MA
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Income Deduction – Child Support Paid For Child Outside The Unit	97-19	9/3/96	TCA, FS
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Income Deductions, Shelter, Homeless, Utility, Basis of Issuance	97-28	9/1/96	FS
Income – Earned – Military Housing Allowance, Basic Allowance – Housing	99-42 (I.M.)	5/13/99	All Programs
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Income Exclusions – Americorp, Corp for National & Community Services (NCSTA) Learn & Serve, Senior Corp. Youth Corp	98-33	2/9/98	TCA, FS, MA, POC
Income Exclusions – Americorp and JTPA	97-20 (I.M.)	5/30/97	FS
Income Exclusions – Older Americans Act, Title V Funds	97-16 (I.M.)	5/12/97	FS
Income Exclusion – Spina Bifida Children	98-03	7/28/98	TCA, FS, MA
Income Exclusions – Older Americans Act, Title V Funds	97-16 (I.M.)	5/12/97	FS
Income – Increase –SS, RSDI & SSI Cost of Living	99-21	12/7/98	All Programs
Income-Increase-SS, RSDI & SSI Cost of Living	98-25	12/19/97	All Programs
Income Increases-SS, RSDI&SSI Cost of Living Increase	97-59	12/2/96	All Programs
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Income – Immigrant Quarters While Illegally Residing in US	99-01 (I.M.)	7/31/99	FS, TCA
Income – Phantom, Recipient Refused to Sign Consent Form ( FIP Q & A)	98-53	7/6/98	TCA, FS, MA
Income – Public Housing As Unearned Income, Rent Subsidy, FMHA, Sec. 8	99-35	3/18/99	TCA
Income – Producing Property	02-69	5/3/02	TCA, MA
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Informal Child Care Changes	00-09	9/1/99	POC
Information Memo & Action Transmittal Listing for 1998	99-12	10/20/98	All Programs
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Issuance Tables, Deductions, Shelter, Homeless, Utility, Basis of Issuance	97-28	9/20/96	FS
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MA & Childcare Extensions in Lieu of TCA	97-74R	4/21/97	TCA, MA, POC
MA & Childcare Extensions in Lieu of TCA	97-74	1/15/97	TCA, MA, POC
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MA – Central Office Clean Up and Reconciliation of SSI	99-40	4/16/99	MA
MA – Child Support Non-Cooperation Determination TCA & MA	99-08	8/31/98	TCA, MA
MA - \$50 Child Support Disregard	97-40	10/9/96	MA
MA – Delinking and Corrective Actions	00-16 (I.M.)	10/15/99	MA
MA Delinking, Redet. Process, FAC & MCHP Sprout, Income Comp.	01-17	11/6/00	MA
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MA - Extensions	97-71	1/17/97	TCA, FS
MA – HealthChoice Enrollment	97-17 (I.M.)	5/20/97	MA
MA – Maryland Managed Care Start-Up Date	97-10 (I.M.)	1/22/97	MA
MA – Maryland Children’s Health Program (MCHP)	99-07	8/5/98	MA
MA – Maryland Kids Count (Application)	97-85	6/10/97	PWC, MKC
MA – New Born 1184 Procedure, Category & Scope	97-10	8/16/98	PA/NPA MA
MA – Outreach and Enrollment – Health Care Coverage	99-45	5/11/99	TCA, MA
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MA Retrospective Relief	00-15	10/15/99	MA
MA – Spousal Impoverishment Resource Maximum and Minimum	98-28	1/5/98	MA
MA – Spousal Impoverishment Minimum/Maximum Resource,	97-11 (I.M.)	1/24/97	MA
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National Council on Black Aging Title V Funds – Excluded Income	97-16 (I.M.)	5/12/97	FS
National Council of Senior Citizens Title V Funds – Excluded Income	97-16 (I.M.)	5/12/97	FS
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New Baltimore County Long Term Care District Office	02-43 (I.M.)	12/27/01	MA
New Hire Registry System	98-44	4/7/98	All Programs



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New Hire Registry System	98-13	10/7/97	All Programs
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New MA Waiver Unit Office	02-36 (I.M.)	12/19/01	MA
New Mandatory Fields on AIMS	97-30	10/1/96	TCA
New Out-of-Home Services Office	02-19 (I.M.)	9/20/01	All Programs
New Penalties and Disqualifications	97-56	11/29/96	TCA, FS
New Policies in PAA	97-44	11/1/96	PAA
New State Residents – Interstate Customers	97-55	11/26/96	TCA
Non-Citizen Outreach	99-05 (I.M.)	10/20/98	FS
Non-Cooperation, Sanction & Conciliation, Child Support, Family Violence, IPV, Substance Abuse, Transitional Assistance, Work	99-28	2/16/99	TCA, FS, MA
Non-Cooperation Determination for TCA and MA, Child Support	99-08	8/31/98	TCA, MA
Non-parent Caretaker Relative – State Funded TCA Program	99-32	2/26/99	TCA
Non-parent Caretaker Relative Substance Abuse Q & A	98-53	7/6/98	TCA, MA, FS
Notice of Adverse Action Exemption	98-21	12/12/97	FS
NVRA of 1993-Reminder	02-04 (I.M.)	8/10/01	All Programs
OASDI Benefit Verification Through SVES	98-34	2/12/98	TCA, FS
Obsolete Forms	99-16	11/1/98	All Programs
Obsolete Forms	00-32	1/4/00	All Programs
Older Americans Act – Title V Funds Excluded Income	97-16 (I.M.)	5/12/97	FS
One-Time-Only Health OTO	98-53	7/6/98	TCA, FS, MA
Open Services Case – POC	97-86	6/10/97	POC, Services
Outreach to Low Income Medicare Beneficiaries (SLMB & QMB)	00-02(Revised)	10/1/99	CSA, MA
Outreach & Enrollment – Health Care Coverage	99-45	5/11/99	TCA, MA

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Outreach To Non-citizens	99-05 (I.M.)	10/20/98	FS
Outreach To Non-citizens	97-19 (I.M.)	5/30/97	FS
Outreach To Non-citizens	97-13 (I.M.)	2/18/97	All Programs
Overissuance/Overpayment	97-69	1/16/97	TCA, FS
Overpayment(OP) Letters – Food Stamps CARES	99-31 (I.M.)	2/26/99	FS
OP – Collecting and Posting FS Overpayments from TOP	01-10	9/6/00	FS
Overpayment Processing	97-15	9/5/96	TCA
Change in Claims/OP Policy	02-21	10/21/01	MA
Overpayment Repayment Agreement (Notice 43)	03-09 (I.M.)	8/23/02	TCA, FS
Overpayment Demand Letter	03-08 (I.M.)	8/23/02	TCA, FS
PAA (New Policy)	97-44	11/1/96	PAA
Payment Increase, Deductions, Shelter, Homeless, Utility, Basis of Issuance, Schedules R & X	99-09	9/1/98	TCA, FS
Payment Increase, Deductions, Shelter, Homeless, Utility, Basis of Issuance	98-11	9/8/97	FS
Payment Increase, Deductions, Shelter, Homeless, Utility, Basis of Issuance	97-28	9/20/96	FS
Payment Increase – TCA	98-12	9/9/97	TCA, FS
Payment Increase – TCA	97-79	2/21/97	TCA
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Payment Standards And Time Limits Imposed by Other States	99-14	11/9/98	TCA
Payments Standard From Other States	97-76R	9/30/97	TCA, FS
Penalties and Disqualifications	97-56	11/29/96	TCA, FS
Pension Plans – Treatment as Resource	99-03 (I.M.)	8/13/98	FS
Permanent Resident I-55 Card, Alien Registration Card, Green Card	99-26 (I.M.)	2/5/99	FS
Phase Out of FIP Food Stamp Waivers	99-04	8/3/98	FS

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Pickle Amendment	00-12	9/9/99	MA
Piece Work Rate – Reporting Changes (reviews earned unearned, mixed chgs.)	99-34	3/10/99	FS
POC – Americorp, Corp for Nation & Community Services (NCSGA) Learn & Serve, Senior Corp., Youth Corp.	98-33	2/9/98	TCA, FS, MA, POC
POC Americans With Disability Act – Providing Payment Adjustments	98-32 replaces 98-05	12/14/97	POC
POC Application Process	01-40	5/21/01	POC
POC Application Process	01-40 (REV.)	5/22/01	POC
POC Case Transfer Policy	01-15	10/16/00	POC
POC Case Transfer Policy	02-42	12/26/01	POC
POC Contact List	02-70	5/4/02	POC
POC Voucher –Change in Time Limit	00-04	9/1/99	POC
POC Changes for Childcare during Non-Traditional Hours	01-43	5/24/01	POC
POC Changes in Income & Provider Payment Rates	02-32	11/23/01	POC
POC Changes in Income & Provider Payment Rates	02-32 (REV)	5/22/02	POC
POC Citizenship and Immigration Requirements	01-20	12/1/00	POC
POC Contact List	02-70	5/4/02	POC
POC Counting Child Support as Income	98-23	11/1/97	POC
POC Eligibility Qualified Aliens	98-22	11/1/97	POC
POC – Health Forms For Regulated Child Care and Educational Brochures	98-47	5/18/98	POC
POC – Health & Safety Standards for Informal Providers	98-36	11/1/97	POC
POC Health & Safety Standards Packet	03-12 (I.M.)	8/30/02	POC
POC – Health & Safety Standards Expansion	97-64	11/25/96	POC
POC Income Calculations	02-49	2/27/02	POC
POC Income Eligibility	01-41	5/22/01	POC
POC – MA & Child Care Extensions in Lieu of TCA	97-74R	4/21/97	POC, TCA, MA
POC – MA & Child Care Extensions in Lieu of TCA	97-74	1/15/97	POC, TCA, MA
POC – MA & Child Care Extensions	97-21	9/3/96	POC, MA

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POC – MA & Child Care in Lieu of TCA	97-22	9/3/97	TCA, MA, POC
POC – Open Services Cases	97-86	6/10/97	POC, Services Programs
POC Intentional Program Violations	03-06	8/9/02	POC
POC – Payment Irregularities	98-51	7/1/98	POC
POC - Preexisting Child Support, C/S Payment Deductions	98-23	11/1/97	POC
POC Provider Fraud and Recoupment	01-45	5/29/01	POC
POC Provider Payment Changes	00-49	4/26/00	POC
POC Provider Voluntary Closures	01-42	5/23/01	POC
POC – Substance Abuse Treatment As A Work Activity	99-01	7/24/98	TCA, POC
POC Tiered Reimbursement	01-44	5/24/01	POC
POC Vouchers- Signatures	02-81 (I.M.)	6/8/02	POC
Policy Chgs: Gaps in Employment, Study, Children in Head Start Prgrms.	00-51	4/28/00	POC
Poverty Chart (50 %) Property Transfer Heating Need, Child's Savings	97-45	11/1/96	All Programs
Poverty Levels – Federal	97-14 (I.M.)	3/7/97	TCA
Pregnant Woman & Children and Maryland's Kids Count Application	97-85	6/10/97	PWC, MKC
Primary Preventative Initiative (PPI)	97-52	11/15/96	TCA
Primary Prevention Initiative (PPI) Preschool, Health & School Disallowance	02-80	5/30/02	TCA
PPI – Rights & Responsibility form Discontinued	98-14 (I.M.)	5/15/98	TCA
Prince George's County Conversion – Emergency Issuances	97-09 (I.M.)	1/22/97	QA
Procedures for Ex. MA Elig. Det. For Children Released from DJJ	00-02	8/5/99	MA
Procedures to Retrieve FS & TCA Manuals from the Internet	02-64 (I.M.)	4/15/02	TCA, FS
Program Manuals	00-18 (I.M.)	11/18/99	All Programs
Property, Asset Limits, Life Insurance, Vehicles	97-11	10/1/96	TCA, FS
Property, Asset Limits, Life Insurance,	97-02	6/3/96	TCA, FS

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Vehicles			
Property Transfer, 50% of Poverty, Heating Need, Child's Savings	97-45	11/1/96	All Programs
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Prorated Benefit, Deductions, Shelter, Homeless, Utility, Basis of Issuance,	98-11	9/8/97	FS
Prorated Benefit, Deductions, Shelter, Homeless, Utility, Basis of Issuance	97-28	9/20/96	FS
Prorated Benefit – TCA 10/97 Payment Increase	98-12	9/9/97	TCA
Prorating Benefits After Break in Certification	97-36	10/1/96	FS
Prorating Utility Allowance when HH Member Is Eligible	02-68	5/2/02	FS
Providing Information to Law Enforcement Officers	97-48	11/22/96	TCA, FS
PRWORA (Work Requirements)	97-67	12/24/96	TCA
Public Assistance for Adults – 1/99 SSA, SSI, Rate Increases	99-21	12/7/98	All Programs
Public Assistance for Adults – 1/98 SSA, SSI, RSDI Rate Increases	98-25	12/19/97	All Programs
Public Housing As Unearned Income, Rent Subsidy, Sec.8, FMHA Sec.515	99-35	3/18/99	TCA
Public Safety & Corrections System's Agreement With DHR	98-46	5/15/98	All Programs
Questions and Answers ( Q & A)First Quarter – 2000	01-13 (I.M.)	9/19/00	TCA, FS, MA
Q & A First, Second & Third Quarterly Briefing 2001	02-35	12/7/01	FS
Q & A Fourth Quarter –1999	00-41 (I.M.)	3/23/00	TCA, FS, MA
Q & A 1 <sup>st</sup> , 2 <sup>nd</sup> , and 3 <sup>rd</sup> Quarterly Briefing	01-35	12/7/01	FS
2001 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> Quarterly Briefing Q&A	02-35 (I.M.)	12/07/01	FS
September 2001 Quarterly Briefing Q&A	02-45(I.M.)	2/1/02	All Programs
Q & A from March Quarterly Briefing	02-82 (I.M.)	6/13/02	All Programs
Q & A from June 2002 Quarterly Briefing	03-17	9/23/02	FS, TCA, TEMHA and Work Opportunities
QC Nursing Home Review Project Report	00-22 (I.M.)	11/23/99	MA/LTC
Quarters of Coverage History System	98-34, Super-	2/12/98	TCA, FS

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Quarters of Coverage While Illegally Residing In The United States	99-01 (I.M.)	7/31/98	TCA, FS
Quitting a Job without Good Cause – Applicants, Recipients	02-27	11/17/01	TCA
RSDI and SSI Cost of Living Increase and Related Increases	02-34 01-21 01-21-Add (I.M.)	11/30/01 11/24/00 12/22/00	All Programs
Addendum to AT 01/21	99-21 98-25 97-59	12/7/98 12/19/97 12/2/96	
Real Property, Assets, Life Insurance, Vehicles	97-11	10/1/96	TCA, FS
Real Property, Assets, Life Insurance, Vehicles	97-02	6/3/96	TCA, FS
Recertifications	01-50	6/9/01	FS
Reconciliation – Central Office Clean Up of SSI			
Reconciliation of DEAP/TCA cases on CARES with SSI pending Applications and DEAP referrals	02-29	11/17/01	TCA
Recoupment Impact of TCA Payment Increase 10/98	99-09	9/1/98	TCA, FS
Recoupment Impact of TCA Payment Increase 10/97	98-12	9/9/97	TCA,FS
Rent Subsidy	02-13 Revised	7/12/02	TCA
Refugee Employment Services	02-22 (I.M.)	10/15/01	RCA
Refugee Employment Services	02-22 (I.M.) REV.	11/14/01	RCA
Refugee Cash Assistance (RCA) and Refugee Medical Assistance (RMA)	00-33 (I.M.)	1/5/00	RCA, RMA
Refugees – Documentary Evidence of Status	99-04 (I.M.)	8/13/98	TCA, FS
Refugee Employment Services	02-22 (I.M.)	10/15/01	RCA
Refugee Employment Services	02-22 (REV)	11/14/01	RCA
Refugees from Kosovo	99-06	6/16/99	TCA, FS
Refugee Medical Assistance (RMA) Increase in Eligibility Standards	02-85	6/14/02	RMA
Relationship- Assistance Unit Comp.	98-10	8/31/97	TCA
Reimbursement of Interim Assistance-Revised Authorization (DHR/FIA 340)	02-78	5/24/02	TCA, TEMHA

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Removal Expiration Dates Cert Letters/Victims Severe Trafficking	02-57 (I.M.)	3/25/02	All Programs
Rent Subsidy	02-13	9/12/01	TCA
Rent Subsidy as Income	97-18	9/6/96	TCA
Rent Subsidy as Income	99-35	3/18/99	TCA
Rent Subsidy as Income (REV.)	99-35 (REV)	5/12/99	TCA
Reporting Absences of Children– FIP Requirement	97-57	11/29/96	TCA
Reporting Changes- Absences of Children	97-57	11/29/97	TCA
Acting on Reported Changes and Issuing Supplemental Benefits	00-38	3/7/00	FS
Reporting Changes in Unearned Income From a Private Source	02-11	9/11/01	FS
Request To Close Case Form	98-01 (I.M.)	8/26/97	TCA, FS, TEMHA, MA, PAA
Request for Contact –IPV	02-73	5/11/02	FS
Residency Requirements – Immigrant Children State Funded Food Stamps	99-06	8/13/98	FS
Rescinded Maryland Residency Req.	99-47	6/1/99	TCA, FS
Residency Requirements – New Residents	97-55	11/26/96	TCA
Residency Requirements – Time Limits in Other States	99-14	11/9/98	TCA
Resources – Exclusions (Phase Out FS Waiver – Child’s Savings & Vehicle)	99-04	8/3/98	FS
Resource – Jointly Owned Vehicles – Specific Treatment Rules	99-02 (I.M.)	7/31/98	FS
Resource Limit, Adverse Action, Child’s Earnings, Deduction for Child Care & Self-employed, Income Calculation, Vehicles - WAIVERS	97-51	10/01/97	FS
Resource Limit- Increase for Households with Disabled Members effective 10/1/02	03-10	8/27/02	FS
Resources – Pension Plans – Treatment Rules	99-03 (I.M.)	8/13/98	FS
Resource – Spousal Impoverishment Maximum and Minimum	98-28	1/5/98	MA
Resource – Spousal Impoverishment Maximum & Shelter Allowance	97-11 (I.M.)	1/24/97	MA

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Added Allowance Utility Costs and Eligibility for <b>SUA</b>	01-47	6/1/01	FS
Saint Mary’s County- Lexington Park Office	01-54 (I.M.)	6/14/01	All Programs
Sanctions and Conciliation – Child Support, Family Violence, IPV, Work Substance Abuse, Transitional Assist.	99-28	2/16/99	TCA, FS, MA
Sanctions – Assistance Unit Comp	98-10	8/31/97	TCA
Sanctions – Full Family	97-25R	11/1/96	TCA
Sanctions (Fraud and Child Support)	97-31	1/13/97	TCA, FS, MA
Sanctions – Third Party Payees	97-18 (I.M.)	5/31/97	TCA
Savings From Child’s Earnings, 50 % of Poverty, Heat Need, Property Trans.	97-45	11/1/96	All Programs
Schedule R – Recoupment 10/98- Basis of Issuance, Deductions, Shelter, Homeless, Utility	99-09	9/1/98	TCA, FS
Schedule R – Recoupment 10/97- Basis of Issuance, Deductions, shelter, Homeless, Utility	98-12	9/9/97	TCA, FS
Schedule R – Recoupment 10/96	97-15	9/5/96	TCA
Schedule X – TCA Standards, Proration Table, Basis of Issuance Deductions, Shelter, Homeless, Utility	99-09	9/1/98	TCA
Schedule X – TCA Standards, Proration Table, Basis of Issuance, Deductions, Shelter, Homeless, Utility	98-12	9/9/97	TCA
School Tape Match – PPI	97-05 (I.M.)	8/29/96	TCA
Self-Employment – Cost To Produce Income Calculation, Deduction	99-22	1/25/99	FS
Self-Employment – Cost To Produce Conversion Factor, Deduction Disregard	97-12R	10/18/96	TCA
Senior Community Services Employment Program – Title V	97-16 (I.M.)	5/12/97	FS



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Senior Corps – Excluded Income	98-33	2/9/98	TCA, FS, MA
Services for Immigrant Survivors of Domestic Violence	02-08	8/23/01	TCA,FS, MA
Shelter Deduction, Change, Homeless, Standard Deduction, Basis of Issuance	99-09	9/1/98	FS
Shelter Deduction, Change, Homeless, Standard Deduction, Basis of Issuance	98-11	9/8/97	FS
Shelter Deduction, Change, Homeless, Standard Deduction, Basis of Issuance	97-63R	12/4/96	FS
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Shelter Deduction, Uncapped Excess, Aged, Disabled, SSI, Veteran, Railroad	99-30	2/24/99	FS
Simplified Reporting Requirements	02-18	9/14/01	TCA, FS
Elimination of Simplified Reporting for TCA	02-84	6/14/02	TCA
Simplified Redet Process for Combined QMB/SLMB and FS HH	02-54	3/15/02	MA, FS
Sixty Months and Twenty-four Month Time Limits	97-61	11/29/96	TCA
Sixty Month Time Limit Compliance for Customers from Out-Of-State	00-24	11/29/99	TCA
Sixty Month Time Limits Compliance for Customers from Out of State	02-53	3/14/02	TCA
New 60 Month Time Limit Requirements	03-03	7/25/02	TCA
Social Security Disability/SSI Benefits	02-39	12/14/01	All Programs
Social Security (RSDI) & SSI Cost of Living Increase	99-21	12/7/98	All Programs
Social Security (RSDI) & SSI Cost-of-Living Increase & Related Increases	02-34	11/30/01	TCA, FS, MA
Social Security (RSDI & SSI Cost of Living Increases	97-59	12/2/96	All Programs
Social Security (RSDI & SSI Cost of Living Increases	98-25	12/19/97	All Programs
Social Security Cost-of-Living Increases and Related Increases	00-26	11/24/99	TCA, FS, MA
SSA/SSI COLA Lump Sums	02-03	8/8/01	All Programs
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SDX On-Line Q&A	01-07 (I.M.)	8/28/00	MA/SDX
Social Security Income Verification Through SVES	98-34	2/12/98	All Programs
Social Security Number Verification Through SVES	98-34	2/12/98	All Programs
SRT Procedures	01-28	1/31/01	MA, TEMHA
Supervisory Review System	03-11(I.M.)	8/28/02	FS
Spina Bifida Children of Viet Nam Veterans	98-03	7/28/97	TCA, FS, MA
Spousal Impoverishment Resource Maximum and Minimum	98-28	1/5/98	MA
Spousal Impoverishment Resource Maximum Minimum Maintenance	97-11(I.M.)	1/24/97	MA
Saint Mary's County- Lexington Park Office	01-54 (I.M.)		
Standard Deduction, Excess Shelter, Homeless, Utility, Basis of Issuance	99-09	9/1/98	TCA, FS
Standard Deduction, Excess Shelter, Homeless, Utility, Basis of Issuance	98-11	9/8/97	FS
Standard Deduction, Excess shelter, Homeless, Utility, Basis of Issuance	97-63R	12/4/97	FS
Standard Deduction, Excess Shelter, Homeless, Utility, Basis of Issuance	97-28	9/20/96	FS
Standard Utility Allowance – Switching Between Actual Expenses And SUA	97-82	4/1/97	FS
SVES Update of the Manual	00-06	8/13/99	All Programs
State Data Exchange (SDX) - New Hires, Additions to the SVES Manual	99-13 Amended	12/9/98	All Programs
State Data Exchange (SDX) – New Hires , Additions to the SVES Manual	99-13	11/11/98	All Programs
State On-Line Query(SOLQ)	01-12	9/14/00	MA
State Program For Disabled TCA Customers (DEAP/TCA)	99-46	5/25/99	TCA
DEAP/TCA Attachments	99-46 (Attach)	7/7/99	TCA
State Review Team (SRT) – TEMHA Disability Findings	97-12 (I.M.)	2/1/97	FS, MA
State Review Team DHR/FIA 161 Form	02-88	6/19/02	MA, TEMHA
State Verification Exchange System – Quarters of Coverage Update	99-44	5/18/99	All Programs
State Verification Exchange System	98-34	2/12/98	All Programs

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Statistics On Local TANF Work Program – FFY 1997	98-06 (I.M.)	2/6/98	TCA, FS
Stepparent Assistance – Income Calculation, Assistance Unit	97-17	9/5/96	TCA
Stepparent – Assistance Unit Comp.	98-10	8/31/97	TCA
Stepparent Clarifications	97-71	1/17/97	TCA, FS
Student Earnings	97-32	10/1/96	TCA, FS
Subsidized Public Housing As Unearned Income, Sec. 8, FMHA Sec. 515	99-35	3/18/99	TCA
Substance Abuse	02-73	5/11/02	TCA, FS
Substance Abuse Sanction & Conciliation, Child Support, Family Violence, IPV, Transitional Assistance Work Requirements	99-28	2/16/99	TCA, FS, MA
Substance Abuse Requirements for Non-Parent Caretaker (FIP Q & A)	98-53	7/6/98	TCA,MA,FS
Substance Abuse Sanctions – Assistance Unit Comp.	98-10	8/31/97	TCA
Substance Abuse Sanctions – Third Party Payees	97-18 (I.M.)	5/31/97	TCA
Substance Abuse Treatment Forms	99-24	12/28/98	TCA, MA
Substance Abuse Treatment Provisions	98-40 Supp. 98-07	3/24/98	TCA, FS, MA
Substance Abuse Treatment Provisions	98-07	8/21/97	TCA, FS, MA
Substance Abuse Treatment Provisions TEMHA/SRT Disability Decision	97-12 (I.M.)	2/1/97	FS, MA
Substance Abuses – Work Activity – POC	99-01	7/24/98	TCA, POC
Supervisory Review System	02-86 (I.M.)	6/24/02	All Programs
Supplemental Security Income- Central Office Clean-Up and Reconciliation	99-40	4/16/99	MA
Supplemental Security Income – Drug & Alcohol Addiction Policy	97-04 (I.M.)	7/31/96	TEMHA
Supplemental Security Income Cost of Living, RSDI & SS Increase	99-21	12/7/98	All Programs

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Supplemental Security Income Cost of Living, RSDI & SS Increase	98-25	12/19/97	All Programs
Supplemental Security Income Cost of Living, RSDI & SS Increase	97-59	12/2/96	All Programs
Supplemental Security Income Lump Sum Distributed In Installments	98-16	9/30/97	TCA, FS, MA
Supplemental Security Income Policy	97-75	1/15/97	TCA, FS, MA
Supplemental Security Income Referrals by DEAP for TEMHA	97-23 (I.M.)	6/27/97	TEMHA
Supplemental Security Income Terminated Children	98-02	7/18/97	TCA, FS, MA
Supplemental Security Income Verification Through SVES	98-34	2/12/98	All Programs
Amendment to SVES Manual	99-13 Amended	12/9/98	All Programs
The SVES Manual – On-Line Addition	99-13	11/11/98	All Programs
SVES On-Line Q & A	01-07 (I.M.)	8/28/00	MA, SDX
TANF – Final Statistics on Local TANF Work Programs	98-06 (I.M.)	2/6/98	TCA
TANF Work Participation Rate Requirements	01-26 (I.M.)	½/01	TCA
TANF- Ensuring Access to TANF Programs by Disabled People	02-24 (I.M.)	10/31/01	All Programs
TANF –Ensuring Access to TANF Programs by Disabled People	02-24 (REV)	5/30/02	All Programs
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TCA Customers – Disabled – State Program	99-46	5/25/99	TCA
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and mixed income changes)			
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