



Department of Human Resources
311 West Saratoga Street
Baltimore MD 21201

FIA ACTION TRANSMITTAL

Control Number: #01-43

Effective Date: July 1, 2001

Issuance Date: May 24, 2001

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND ELIGIBILITY STAFF
PURCHASE OF CHILD CARE PROGRAM ADMINISTRATORS**

**FROM: CHARLES HENRY, EXECUTIVE DIRECTOR, FIA
LINDA HEISNER, EXECUTIVE DIRECTOR, CCA**

**RE: PURCHASE OF CARE (POC) CHANGES FOR CHILD CARE
DURING NON-TRADITIONAL HOURS**

PROGRAM AFFECTED: PURCHASE OF CARE (POC)

**ORIGINATING OFFICE: CHILD CARE ADMINISTRATION
OFFICE OF PROGRAM DEVELOPMENT**

SUMMARY:

Effective July 1, 2001, the Child Care Administration is making regulatory and/or procedural changes to the Purchase of Care (POC) program. This action transmittal provides information on changes associated with child care during non-traditional hours. Non-traditional hours are 1 hour or more between 7 p.m. and 6 a.m. and any period of 1 hour or more on Saturday or Sunday.

We continue to pay a differential percentage above the subsidy rates listed on the voucher for care authorized during non-traditional hours, but the number of hours per week changes as follows:

- 5% above the subsidy for less than **10** hours
- 10% above the subsidy for **10** hours or more, but less than **20** hours
- 15% above the subsidy for **20 hours or more**

ACTION REQUIRED:

The case manager authorizes the voucher for non-traditional hours. CCAMIS computes and displays the differential amount on the voucher based on the number of maximum weekly hours of authorized care.

CCAMIS PROCEDURES:

- Enter “Y” for yes at the voucher issuance screen in the data field for Non-Traditional Care
- Enter the maximum weekly hours authorized
- CCAMIS computes and displays the differential amount

ACTION DUE:

The changes are effective July 1, 2001.

INQUIRIES:

Direct policy inquiries to Betsy Blair at 410.767.7845 or email her at bblair@dhr.state.md.us. Contact Anne Webster at 410.767.7815 or email her at awebster@dhr.state.md.us for CCAMIS inquiries.

cc: DHR Executive Staff
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