



Department of Human Resources
311 West Saratoga Street
Baltimore MD 21201

FIA ACTION TRANSMITTAL

Control Number: #01-39

Effective Date: May 1, 2001

Issuance Date: May 4, 2001

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND ELIGIBILITY STAFF
ASSISTANT DIRECTORS OF ADMINISTRATION/ FINANCE
OFFICERS, LOCAL DEPARTMENTS OF SOCIAL SERVICES**

**FROM: CHARLES E. HENRY, EXECUTIVE DIRECTOR, FIA
TED MARTIN, CHIEF FINANCIAL OFFICER, BUDGET AND FINANCE**

**RE: GUIDE FOR DISABLED TCA CUSTOMERS AND TCA ADULT
CAREGIVERS**

PROGRAM AFFECTED: TEMPORARY CASH ASSISTANCE

ORIGINATING OFFICE: OFFICE OF POLICY, RESEARCH AND SYSTEMS

SUMMARY

Action transmittal #99-46 provided local departments with a Guide to policy and procedures for the state-funded Temporary Cash Assistance (TCA) program for disabled TCA customers who are referred to the Disability Entitlement Advocacy Program (DEAP/TCA). Action transmittal #99-46 Attachments provided copies of the DEAP/TCA program forms.

This action transmittal obsoletes AT #99-46 and AT #99-46 Attachments, and provides a new Guide (new information is indicated by a vertical line in the right hand margin) that includes:

- Policy and procedures for TCA customers with a verified medical report that shows impairment that is expected to last **less than** 12 months.
- Restating and updating DEAP/TCA program requirements including the increase in medical and laboratory fees and correct CARES coding;
- Relating work requirements for TCA adults who provide care for disabled relatives;

- Reemphasizing the importance of the DEAP/TCA program forms;
- Reviewing the procedures for processing DEAP/TCA interim assistance reimbursement payments; and
- Reiterating the responsibility of local management to have procedures in place to ensure that:
 - DEAP/TCA referrals are appropriate and timely, and
 - All SSI interim assistance reimbursements are within the strict **10-working day** federal requirement.

The DEAP/TCA program is designed to provide state-funded cash assistance to TCA adults and children with a 12 or more month disability, while assisting them with the Supplemental Security Income (SSI) application process. The DEAP/TCA benefits are considered interim assistance that may be recovered from the SSI lump sum received when the TCA customer becomes eligible for SSI in the current as well as a past period.

Assistance with the Social Security Disability Insurance (SSDI) application process is also provided to TCA customers. Because interim assistance cannot be recovered from SSDI benefits, the TCA lump sum policy is applied when SSDI is received.

When a customer's medical report shows less than a 12-month disability, they may volunteer for DEAP. These customers are federal TCA and do not sign the interim reimbursement form. Interim assistance cannot be recovered from SSI lump sum benefits received, however, the TCA lump sum policy is applied when SSDI is received.

Customers whose consecutive medical reports equal 12 or more months, are considered mandatory DEAP/TCA cases and are required to sign the interim reimbursement form when a 12 month disability is reached.

ACTION REQUIRED:

Effective May 1, follow the policies and procedures for disabled TCA adults and children, and TCA adults providing care to disabled relatives.

INQUIRES:

Please direct TCA policy questions to Edna McAbier at 410.767.8805; WO MIS and Work questions to Mark Millsbaugh at 410.767.8558; Budget and Finance questions to Aaron Von Moore at 410.767.7643; DEAP questions to Cheryl Hill at 410.767.6049 and Systems questions to David Holland at 410.238.1295.

c:	DHR Executive Staff	OIM Help Desk
	FIA Management Staff	CTF
	Constituent Services	