



Department of Human Resources
311 West Saratoga Street
Baltimore MD 21201

FIA ACTION TRANSMITTAL

Control Number:

01-36

Effective Date: May 1, 2001

Issuance Date: April 30, 2001

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND ELIGIBILITY STAFF
FINANCE OFFICERS, LOCAL DEPARTMENTS OF SOCIAL SERVICES**

**FROM: CHARLES E. HENRY, EXECUTIVE DIRECTOR, FIA
TED MARTIN, CHIEF FINANCIAL OFFICER, BUDGET AND FINANCE
JOSEPH E. DAVIS, EXECUTIVE DIRECTOR, OFFICE OF
OPERATIONS AND ELIGIBILITY, DHMH**

RE: INCREASE IN MEDICAL EXAMINATION AND LABORATORY FEES

**PROGRAMS AFFECTED: TEMPORARY CASH ASSISTANCE AND MEDICAL
ASSISTANCE**

ORIGINATING OFFICE: OFFICE OF POLICY, RESEARCH AND SYSTEMS

SUMMARY:

Action Transmittal #01-14 (CSA/OAS 01-02) notified local departments of the increase in the fee for completion of the medical form DHR/FIA 402-B to \$60 and an increase in the cap for laboratory work to \$40 for TEMHA applicants. The increase was effective August 14, 2000.

This action transmittal informs local departments of increases in medical examination and laboratory fees for the Temporary Cash Assistance (TCA) program and the Aged, Blind and Disabled (ABD) category of the Medical Assistance program. Effective May 1, 2001, the increases are as follows for:

- Completing **medical examinations** the increase is from **\$10 to \$60** and
- **Laboratory fees** the increase in the cap is from **\$20 to \$40**.

These increases in physician and laboratory test fees allow conformity for the TCA, TEMHA and ABD programs and help ensure program integrity for local department customers statewide.

ACTION REQUIRED:

- Use medical report forms according to each program's requirements. The Medical Report Form 402-B is used for TCA and ABD to obtain comprehensive medical information for applicants.
- Use the Purchase Authorization and Invoice form (DHR/FIA 312) for TCA and ABD to pay physicians for an examination and lab work when an applicant does not have medical assistance or other resources to obtain a medical report to verify a disability.

ACTION DUE: Effective May 1, 2001

NARRATE ALL CASE ACTIVITY CAREFULLY:

Local departments must ensure that narration of case activity is clear, concise, and complete according to the action taken by the case manager. Good narration also supports the local department decision in the event of a fair hearing or selection of the case for Quality Control review.

RIGHT TO APPEAL

As a reminder, local departments shall advise households of their right to appeal a local department decision and the procedures for requesting a fair hearing. Local departments must also advise households of any legal services that might be available to represent them during a fair hearing. To find out the number of their local Legal Aid office, customers may call Legal Aid's toll-free number, 1.800.999.8904.

INQUIRIES

Please direct TCA policy questions to Edna McAbier at 410.767.8805, TEMHA policy questions to Rick McClendon at 410.767.8513 and Medical Assistance policy questions to

Cynthia Davis at 410.767.7495.

c: DHR Executive Staff
DHMH Executive Staff
FIA Management Staff
DHMH Management Staff
Constituent Services
Help Desk
CTF