

#### Department of Human Resources 311 West Saratoga Street Baltimore MD 21201

#### FIA INFORMATION MEMO

Control Number: #01-01 Issuance Date: July 11, 2000

TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES

DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT FAMILY INVESTMENT SUPERVISORS AND CASE MANAGERS

FROM: CHARLES HENRY, ACTING EXECUTIVE DIRECTOR

RE: ACTION TRANSMITTALS AND INFORMATION MEMOS FOR 2000

PROGRAMS AFFECTED: ALL PROGRAMS

ORIGINATING OFFICE: OFFICE OF POLICY RESEARCH AND SYSTEMS

The Office of Policy Research and Systems (OPRS) answers policy and procedures questions from local departments statewide on a daily basis. When providing clarification, the caller is often referred to a specific Action Transmittal (AT) or Information Memo (IM) that outlines the policy or procedure in question.

The OPRS developed listings of ATs and IMs issued for State Fiscal Year (SFY) 2000 – from July 1, 1999 through June 30, 2000. The attached list includes the number, the originating office, the topic, and the programs affected. Beginning in 1999, ATs and IMs were number consecutively.

The list for ATs and IMs for SFY 2000 is numbered from 00-01 through 00-57. Programs affected include Temporary Cash Assistance (TCA), Food Stamps (FS), Medical Assistance (MA), Emergency Assistance (EA), Transitional Emergency Medical and Housing Assistance (TEMHA), Public Assistance to Adults (PAA), Purchase of Care (POC) and Child Support (CSEA).

A TCA manual is in the final stage of development and is expected to be completed and available on FIPNET with hard copies distributed by fall of this year. Draft sections of the manual are now on FIPNET, the wide area computer network connecting the local departments and DHR.

### **INQUIRIES**

Please direct questions, comments or requests for ATs or IMs not received to Edna McAbier, Bureau of Policy and Training, at 410.767-8805.

c: FIA Management Staff
Constituent Services
Help Desk
CTF
Edith Saunders, Special Assistant to the Secretary

## **ACTION TRANSMITTALS and INFORMATION MEMOS - SFY 2000**

# July 1, 1999 – June 30, 2000

AT#	Issued By	Issue Date	Topic	Program(s)
			Immigration and Naturalization Service	INFO MEMO
00-01	OPRS	7/27/99	Definition of Public Charge	ALL
00.00	"	0/5/00	Procedures for Exp. MA Elig. Det. For	D.4.O
00-02		8/5/99	Children Released from DJJ	MA
00.00	"	0/0/00	Action Transmittals and Information	INFO MEMO
00-03		8/6/99	Memos for 1999	ALL
00.04	OPD/	0/4/00	Change in Time Limit for the POC	DOC
00-04	CCA	9/1/99	Voucher	POC
00.05	ODDC	0/44/00	EDTC Vandan Change	INFO MEMO
00-05	OPRS	8/11/99	EBTS Vendor Change	TCA, FS
00.00	BAS/	0/40/00	Update of the State Verification	A.I. I.
00-06	MAO	8/13/99	Exchange Manual	ALL
00-07	BCI	8/6/99	CPRS Modification	ALL
Revised				
00-07	"	None	CPRS Modification	ALL
	OPRS/			INFO MEMO
00-08	OAS	8/20/99	TEMHA Grant Increase	TEMHA
	OPD/			
00-09	CCA	91/99	Informal Child Care Changes	POC
00.40	0000	0/4/00	TO A O FO M OL 40/4/00	TO 4 TO
00-10	OPRS	9/1/99	TCA & FS Mass Change 10/1/99	TCA, FS
00.44	"	0/0/00	1000 5 1 15 1	INFO MEMO
00-11	"	9/2/99	1999 Federal Poverty Levels	TCA, MA
00-12	"	9/9/99	Pickle Amendment	MA
00-13	"	10/1/99	Allowable MCO Disenrollments	MA
	OAS/			

100-14	00-14	CI	10/6/99	TCA Quality Control	TCA
100-15   OPRS   10/15/99   MA Retrospective Relief   MA	ADDENDUM	"			
10/15/99   MA Delinking and Corrective Actions   MA	00-14		5/12/ 00	TCA Quality Control - Correction	TCA
10/15/99   MA Delinking and Corrective Actions   MA					
00-16         "         10/15/99         MA Delinking and Corrective Actions         MA           00-17         "         11/17/99         Work Registration Exemption for Parents with a Child Under One         FS           00-18         "         11/18/99         Programs Manuals         INFO MEMO ALL INFO MEMO FS           00-19         "         11/19/99         Increase in Utility Allowances         FS           00-20         "         11/19/99         Waivers for Reporting Changes         FS           00-21         "         11/19/99         Treatment of Condo Fees         FS           00-21         "         11/19/99         Treatment of Condo Fees         INFO MEMO MA/LTC           00-22         OAS/CI         11/23/99         MEAP FY 2000 Operations         ALL           00-23         OPRS         11/20/99         MEAP FY 2000 Operations         ALL           00-24         "         11/29/99         Customers from Out Of State         TCA           00-25         "         12/2/99         Social Security Cost-of-Living Increase         INFO MEMO MA           00-26         "         12/24/99         TCA, FS, MA           00-27         "         12/13/99         District Office Codes         TCA, FS, MA	00-15	OPRS	10/15/99	MA Retrospective Relief	MA
10/15/99   MIA Delirking and Corrective Actions   MIA Delirking and Corrective Action   MIA Delirking   MIA D					INFO MEMO
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	00-30	"	12/23/99	Changes to the SAVE Program	ALL
				<u> </u>	

00-31	"	12/15/99	Temporary Census Enumerators	TCA,POC
				INFO MEMO
00-32	"	1/4/00	Obsolete Forms	ALL
			Refugee Cash Assistance (RCA) and	INFO MEMO
00-33	"	1/5/00	Refugee Medical Assistance (RMA)	RCA,RMA
	FIA		Case Transfer Process	
00-34	AFFILIATE	1/20/00	Case Transfer Process	ALL
Addendum 00-34				
	"	2/23/00	Case Transfer Process	ALL
	OAS/		Modification of SSI/SDX Accretion,	SSI
00-35	CI	2/23/00	Deletion and Change Process	MA
00-36	OPRS	3/7/00	Treatment of WAGs	FS
			Four-month Certification Periods and	
00-37	"	3/8/00	Recertifications	FS
			Acting on Reported Changes and Issuing	
00-38	"	3/7/00	Supplemental Benefits	FS
			Work Requirements Under PRWORA	
00-39	"	3/20/00	of 1996 for TCA	TCA
			Central Office SDX/SSI Clean Up	INFO MEMO
00-40	"	3/22/00	Activities	<u>MA</u>
00-41	"	3/23/00	1000 Fourth Quarter Q 8 As	TOA ES MA
00-41		3/23/00	1999 Fourth Quarter Q & As	TCA, FS,MA
00-42	"	3/24/00	Failure to Comply with Federal, State, or Local Assistance Program Req.	FS
00-42		3/24/00	or Local Assistance i Togram Neq.	1.0
00-43	"	3/24/00	ABAWDs – Change in Exempt Locals	<u>FS</u>
			3 m = 1 m p 1 = 2 m p 1	INFO MEMO
00-44	66	3/15/00	2000 Federal Poverty Levels	TCA, MA
			MA Delinking, Redet Process, FAC and	
00-45	"	4/5/00	MCHP Sprout and Income Calc.	MA
			Excluded Income for Temporary	TCA, FS, MA
00-46	"	3/15/00	Census Employees	& POC
			FIP Schedule Column C – Update 50%	INFO MEMO
00-47	"	4/1/00	Poverty Level	TCA

00-48	"	4/28/00	Identifying Census 2000 Workers	ALL
00-49	CCA/ OPD	4/28/00	POC Provider Payment Changes	POC
00-50	и	"	Child Immunization Eligibility Req	POC
00-51	"	ш	Policy Chgs: Gaps in Employment, Study, Children in Head Start Prgms	POC
00-52	66	и	Income Changes	POC
00-53	OPRS	5/30/00	Medicare Buy-In Program	INFO MEMO MA
00-54	OPRS	6/15/00	Elimination of the 14-Day Delay for TCA Applications	TCA
00-55	"	6/22/00	End of MA in Lieu of TCA Option	TCA, MA
	"		Vehicle Exclusion as an Inaccessible	FS
00-56	· ·	6/26/00	Vehicle Eligibility for Custodial Parents	TCA, WAG,
00-57	"	6/30/00	Convicted of a Drug-Related Felony	EA, FS