



Department of Human Resources
311 West Saratoga Street
Baltimore MD 21201

FIA INFORMATION MEMO

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**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND CASE MANAGERS**

FROM: CHARLES HENRY, ACTING EXECUTIVE DIRECTOR

RE: ACTION TRANSMITTALS AND INFORMATION MEMOS FOR 2000

PROGRAMS AFFECTED: ALL PROGRAMS

ORIGINATING OFFICE: OFFICE OF POLICY RESEARCH AND SYSTEMS

The Office of Policy Research and Systems (OPRS) answers policy and procedures questions from local departments statewide on a daily basis. When providing clarification, the caller is often referred to a specific Action Transmittal (AT) or Information Memo (IM) that outlines the policy or procedure in question.

The OPRS developed listings of ATs and IMs issued for State Fiscal Year (SFY) 2000 – from July 1, 1999 through June 30, 2000. The attached list includes the number, the originating office, the topic, and the programs affected. Beginning in 1999, ATs and IMs were number consecutively.

The list for ATs and IMs for SFY 2000 is numbered from 00-01 through 00-57. Programs affected include Temporary Cash Assistance (TCA), Food Stamps (FS), Medical Assistance (MA), Emergency Assistance (EA), Transitional Emergency Medical and Housing Assistance (TEMHA), Public Assistance to Adults (PAA), Purchase of Care (POC) and Child Support (CSEA).

A TCA manual is in the final stage of development and is expected to be completed and available on FIPNET with hard copies distributed by fall of this year. Draft sections of the manual are now on FIPNET, the wide area computer network connecting the local departments and DHR.

INQUIRIES

Please direct questions, comments or requests for ATs or IMs not received to Edna McAbier, Bureau of Policy and Training, at 410.767-8805.

c: FIA Management Staff
Constituent Services
Help Desk
CTF
Edith Saunders, Special Assistant to the Secretary

ACTION TRANSMITTALS and INFORMATION MEMOS - SFY 2000

July 1, 1999 – June 30, 2000

AT #	Issued By	Issue Date	Topic	Program(s)
00-01	OPRS	7/27/99	Immigration and Naturalization Service Definition of Public Charge	INFO MEMO ALL
00-02	“	8/5/99	Procedures for Exp. MA Elig. Det. For Children Released from DJJ	MA
00-03	“	8/6/99	Action Transmittals and Information Memos for 1999	INFO MEMO ALL
00-04	OPD/ CCA	9/1/99	Change in Time Limit for the POC Voucher	POC
00-05	<u>OPRS</u>	8/11/99	EBTS Vendor Change	INFO MEMO TCA, FS
00-06	BAS/ <u>MAO</u>	8/13/99	Update of the State Verification Exchange Manual	ALL
00-07	BCI	8/6/99	CPRS Modification	ALL
Revised 00-07	“	None	CPRS Modification	ALL
00-08	OPRS/ OAS	8/20/99	TEMHA Grant Increase	INFO MEMO TEMHA
00-09	OPD/ CCA	9/1/99	Informal Child Care Changes	POC
00-10	OPRS	9/1/99	TCA & FS Mass Change 10/1/99	TCA, FS
00-11	“	9/2/99	1999 Federal Poverty Levels	INFO MEMO TCA, MA
00-12	“	9/9/99	Pickle Amendment	MA
00-13	“	10/1/99	Allowable MCO Disenrollments	MA
	OAS/			

00-14	CI	10/6/99	TCA Quality Control	<u>TCA</u>
ADDENDUM 00-14	“	5/12/ 00	TCA Quality Control - Correction	TCA
00-15	OPRS	10/15/99	MA Retrospective Relief	MA
00-16	“	10/15/99	MA Delinking and Corrective Actions	INFO MEMO MA
00-17	“	11/17/99	Work Registration Exemption for Parents with a Child Under One	FS
00-18	“	11/18/99	Programs Manuals	INFO MEMO ALL
00-19	“	11/19/99	Increase in Utility Allowances	INFO MEMO FS
00-20	“	11/19/99	Waivers for Reporting Changes	FS
00-21	“	11/19/99	Treatment of Condo Fees	FS
00-22	OAS/CI	11/23/99	QC Nursing Home Review Project Report	INFO MEMO MA/LTC
00-23	OPRS	11/20/99	MEAP FY 2000 Operations	ALL
00-24	“	11/29/99	Sixty-Month Time Limits Compliance for Customers from Out Of State	TCA
00-25	“	12/2/99	HealthChoice Enrollee Action Line Brochures	INFO MEMO MA
00-26	“	11/24/99	Social Security Cost-of-Living Increase and Related Increases	TCA, FS, MA
00-27	“	12/13/99	Family Self-Sufficiency Program and Welfare-To-Work Rental Vouchers	TCA,FS,MA
00-28	“	12/21/99	District Office Codes	INFO MEMO ALL
00-29	“	12/21/99	Mail-In Redetermination Applications	INFO MEMO MA PROG
00-30	“	12/23/99	Changes to the SAVE Program	INFO MEMO ALL
			Excluded Income for Short-Term,	

00-31	“	12/15/99	Temporary Census Enumerators	TCA,POC
00-32	“	1/4/00	Obsolete Forms	INFO MEMO ALL
00-33	“	1/5/00	Refugee Cash Assistance (RCA) and Refugee Medical Assistance (RMA)	INFO MEMO RCA,RMA
00-34	FIA AFFILIATE	1/20/00	Case Transfer Process	ALL
Addendum 00-34	“	2/23/00	Case Transfer Process	ALL
00-35	OAS/ CI	2/23/00	Modification of SSI/SDX Accretion, Deletion and Change Process	SSI MA
00-36	OPRS	3/7/00	Treatment of WAGs	FS
00-37	“	3/8/00	Four-month Certification Periods and Recertifications	FS
00-38	“	3/7/00	Acting on Reported Changes and Issuing Supplemental Benefits	FS
00-39	“	3/20/00	Work Requirements Under PRWORA of 1996 for TCA	TCA
00-40	“	3/22/00	Central Office SDX/SSI Clean Up Activities	<u>INFO MEMO</u> <u>MA</u>
00-41	“	3/23/00	1999 Fourth Quarter Q & As	TCA, FS,MA
00-42	“	3/24/00	Failure to Comply with Federal, State, or Local Assistance Program Req.	FS
00-43	“	3/24/00	ABAWDs – Change in Exempt Locals	<u>FS</u>
00-44	“	3/15/00	2000 Federal Poverty Levels	INFO MEMO TCA, MA
00-45	“	4/5/00	MA Delinking, Redet Process, FAC and MCHP Sprout and Income Calc.	MA
00-46	“	3/15/00	Excluded Income for Temporary Census Employees	TCA, FS, MA & POC
00-47	“	4/1/00	FIP Schedule Column C – Update 50% Poverty Level	INFO MEMO TCA

00-48	“	4/28/00	Identifying Census 2000 Workers	ALL
00-49	CCA/ OPD	4/28/00	POC Provider Payment Changes	POC
00-50	“	“	Child Immunization Eligibility Req	POC
00-51	“	“	Policy Chgs: Gaps in Employment, Study, Children in Head Start Prgms	POC
00-52	“	“	Income Changes	POC
00-53	OPRS	5/30/00	Medicare Buy-In Program	INFO MEMO MA
00-54	OPRS	6/15/00	Elimination of the 14-Day Delay for TCA Applications	TCA
00-55	“	6/22/00	End of MA in Lieu of TCA Option	TCA, MA
00-56	“	6/26/00	Vehicle Exclusion as an Inaccessible Vehicle	FS
00-57	“	6/30/00	Eligibility for Custodial Parents Convicted of a Drug-Related Felony	TCA, WAG, EA, FS