

Thurgood Marshall Law Library, Special Collections

User Registration form

The Special Collections of the Thurgood Marshall Law Library are open without fee to students, faculty and staff of the University System of Maryland and Affiliated Institutions (USMAI), and members of the public for non-circulating use only. Access to certain collections may be restricted based on condition, availability and/or prior donor arrangements. Your registration on this form will help us to protect the historical materials and will enable us to evaluate the usefulness of the library's special collections.

(Please print)

NAME:

HOME ADDRESS:

LOCAL ADDRESS:

PHOTO ID TYPE PROVIDED:

USER AFFILIATION:

(Faculty, Staff, Student)

(Institution)

(General Public)

NATURE OF RESEARCH (Check all that apply)

() Research paper/class assignment:

(Topic)

(Department)

(Course Number/Name)

() Publication (describe):

() Administrative (describe):

() Other (please specify):

1. All users of special collections must register using this form.
2. No food or drink is allowed in the Special Collections area.
3. Keep all records and materials in their original order.
4. Bookbags, briefcases, folders, storage bags, personal bags, etc. are not allowed in the Special Collections area when materials are in use.
5. Please use only one folder or item at a time.
6. No pens or markers allowed. Pencils only. Laptops or tablets may be used for taking notes, portable scanners or other hand-held digital recording devices (with the exception of cameras) may not be used.
7. Photocopying is permitted upon request if the staff member determines that the material is stable enough to withstand copying. Only library staff may photocopy or scan materials.
8. These materials are provided for research use only. The user agrees not to publish any portion of this material without the express written permission of the Thurgood Marshall Law Library.
9. The user assumes sole responsibility for any infringement of the literary rights, copyrights and/or any other rights or protections associated with the materials.
10. The material should be cited as (collection name, item title, Thurgood Marshall Law Library, Special Collections. The University of Maryland School of Law).
11. The user must read and sign this registration form. By signing this form, the user acknowledges his/her responsibility to abide by the above guidelines.

Signature: _____ Date: _____

The Thurgood Marshall Law Library, the University of Maryland School of Law
500 West Baltimore Street, Baltimore, Maryland, 21201-1768
410-706-6502 <http://www.law.umaryland.edu/marshall>

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Material Request form

The Special Collections of the Thurgood Marshall Law Library are open without fee to students, faculty and staff of the University System of Maryland and Affiliated Institutions (USMAI), and members of the public for non-circulating use only. Access to certain collections may be restricted based on condition, availability and/or prior donor arrangements. Your use of this request form will help us to protect the historical materials and will enable us to evaluate the usefulness of the library's special collections.

(Please print)

NAME: _____

Briefly describe the material sought, identify specific collections, record groups when available. Provide call number as applicable.