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**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS**
Charles E. Henry for

FROM: ROBERT J. EVERHARD, EXECUTIVE DIRECTOR, FIA

RE: ACTION TRANSMITTAL AND INFORMATION MEMO INDEX

PROGRAM AFFECTED: ALL PROGRAMS

ORIGINATING OFFICE: POLICY RESEARCH AND SYSTEMS

As part of our continuing effort to provide supportive services, the Policy and Training Bureau developed an action transmittal and information memo index. We included all active action transmittals and information memos issued since the inception of the Family Investment Program. They are listed alphabetically by subject matter with multiple listings for transmittals and memos that cover more than one policy area or would be commonly recognized under other titles. We hope it serves as a useful tool for locating policy information.

OPRS will update and distribute the index on a quarterly basis until an on-line information service is available. Your comments are always appreciated. Please feel free to offer suggestions for improving the index. If you have any comments, questions or concerns, call Jo-Ann Showalter at (410) 767-7956.

cc: FIA Management Staff
Constituent Services
CTF
Help Desk

**Family Investment Administration
Action Transmittal and Information Memo Index**

June 1, 1996 – December 31, 1999

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Aged Benefits on EBT	98-31	1/13/98	TCA, FS
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Immigrants – Forty Quarters of Coverage	98-15	10/3/98	TCA, FS
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Issuance Tables, Deductions, Shelter, Homeless, Utility, Basis of Issuance	97-28	9/20/96	FS
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MA & Childcare in lieu of TCA	97-22	9/3/96	TCA, MA, POC
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MA – Maryland Children’s Health Program (MCHP)	99-07	8/5/98	MA
MA – Maryland Kids Count (Application)	97-85	6/10/97	PWC, MKC
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MA – Spousal Impoverishment Minimum/Maximum Resource,	97-11 (I.M.)	1/24/97	MA
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Maryland Energy Assistance Program (MEAP) 97 Operations	97-26	9/20/96	All Programs
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State Data Exchange (SDX) – New Hires , Additions to the SVES Manual	99-13	11/11/98	All Programs
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