

## **How to Request Tax Returns from the IRS**

### **Telephone/requesting a copy of the tax return to be mailed:**

[1-800-908-9946 \(Transcript Number\)](tel:1-800-908-9946)

Follow the prompts in the recorded message

Give name, Social Security number, Street number, type of return filed, filing status, number of dependents

-Takes less than 10 minutes

-Test time took a total of 7 minutes

\*Recording indicates will receive the tax return within 5-10 days

### **Telephone/requesting a form in the mail:**

[1-800-908-9946 \(Transcript Number\)](tel:1-800-908-9946)

Follow the prompts in the recorded message

Give name, Social Security number, Street number, type of return filed, filing status, number of dependents

-Takes less than 10 minutes

-Test time took a total of 6 minutes

\*Recording indicates will receive the form within 5-10 days

### **Telephone/requesting a copy of the tax return to be faxed:**

[1-800-908-9946 \(Transcript Number\)](tel:1-800-908-9946)

Follow the prompts in the recorded message

Give name, Social Security number, Street number, type of return filed, filing status, number of dependents

-Takes less than 10 minutes

\*Will be directed to a Customer Service Representative (CSR) to request a faxed copy.

\*CSR indicated it may take up to 15 additional minutes for the entire process which includes an authentication process, ordering the forms as a PDF, faxing the forms and verbally confirming that the forms were received.

-Total time takes up to 25 minutes

-Test time took a total of 22 minutes

### **Telephone/requesting a copy of the tax return to be faxed:**

[1-800-829-1040 \(Main Number\)](tel:1-800-829-1040)

Follow the prompts in the recorded message

-Takes less than 5 minutes

\*Will be directed to a Customer Service Representative (CSR) to request a faxed copy.

\*CSR indicated it may take up to 15 additional minutes for the entire process which includes an authentication process, ordering the forms as a PDF, faxing the forms and verbally confirming that the forms were received.

-Total time takes up to 20 minutes

-Test time took a total of 14 minutes

### **Online**

<http://www.irs.gov>

Follow the online prompts

Name, Social Security number, Street number, type of return filed, filing status, number of dependents

-Takes less than 10 minutes

-Test time took a total of 7 minutes

*Wait time may vary depending on the call volumes.*