



Department of Human Resources
311 W. Saratoga St.
Baltimore, MD. 21201-3521

FIA INFORMATION MEMO

Control Number: #08-33

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**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND CASE MANAGERS,
HEALTH OFFICERS, LOCAL HEALTH DEPARTMENTS,
LOCAL HEALTH DEPARTMENT ELIGIBILITY STAFF**

**FROM: KEVIN M. MCGUIRE, EXECUTIVE DIRECTOR
CHERYL A. CAMILLO, EXECUTIVE DIRECTOR, DHMH/OES**

RE: UPDATE OF MEDICAL REPORT FORM COVER SHEET

**PROGRAMS AFFECTED: TEMPORARY CASH ASSISTANCE
TEMPORARY DISABILITY ASSISTANCE PROGRAM
MEDICAL ASSISTANCE**

ORIGINATING OFFICE: OFFICE OF PROGRAMS

This Information Memo provides an update of the cover sheet given with the Medical Report form DHR/FIA 402B (See Attachment). The language on the cover sheet now matches the policy in AT 08-27. The cover sheet will refer the customer to his/her regular health care provider.

Reminder: The local department must not give the customer advertisements for any provider nor staple such advertisements to the DHR/FIA 402B or the 402W forms. The local department may refer the customer to the DHMH hotline at 1-800-492-5231 for assistance in locating a provider in their area, or may refer the customer to the HealthChoice broker if one is stationed in the office

INQUIRIES:

Please direct questions to Cynthia Carpenter at 410-767-7495 or ccarpent@dhr.state.md.us. For Medicaid policy questions, contact the DHMH Division of Eligibility Policy and MCHP at 410-767-1463 or 1-800-492-5231 (select option 2 and request extension 1463).

cc: FIA Management Staff
DHMH Management Staff
Constituent Services
OTHS System Support Center

GETTING YOUR MEDICAL REPORT FORM COMPLETED

You have applied for or are receiving assistance. Because you stated that you are disabled, you must have the attached Medical Report form completed. Give this paper and the Medical Report form to your regular doctor.

To the Provider completing the attached Medical Report form:

1. All questions must be answered. If not applicable, please write “not applicable” or N/A.
2. **Any** qualified health care provider can complete and sign the 402B and 402W. This includes but is not limited to:
 - ◆ Physicians
 - ◆ Physicians’ Assistants
 - ◆ Psychologists
 - ◆ Optometrists
 - ◆ Podiatrists
 - ◆ Speech pathologists
 - ◆ Nurse practitioners
 - ◆ Registered nurses