



Department of Human Resources
311 West Saratoga Street
Baltimore MD 21201

FIA INFORMATION MEMO

Control Number: 08-12

Issuance Date: October 11, 2007

**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND ELIGIBILITY STAFF
PURCHASE OF CHILD CARE PROGRAM ADMINISTRATORS**

**FROM: KEVIN MCGUIRE, EXECUTIVE DIRECTOR, FIA
ROLF GRAFWALLNER, ASSISTANT STATE SUPERINTENDENT,
DIVISION OF EARLY CHILDHOOD DEVELOPMENT, MSDE**

RE: PURCHASE OF CHILD CARE AND EARLY HEAD START

PROGRAM AFFECTED: PURCHASE OF CHILD CARE

**ORIGINATING OFFICE: OFFICE OF CHILD CARE SUBSIDY, MARYLAND STATE
DEPARTMENT OF EDUCATION**

The Office of Child Care Subsidy (OCCS) would like to clarify the policy for offering a subsidy to Head Start children. According to COMAR, 13A.14.06.09A(3), a child care subsidy is available to children "...enrolled in Head Start." The OCCS would like to ensure that staff understand that Head Start can refer to the regular Head Start year, as well as Early Head Start.

If a parent becomes overscale or loses his or her activity, and a child is enrolled in Early Head Start, the child can continue care throughout that year AND into regular Head Start. If the program is not year round, POC will not pay for the summer, but will suspend the voucher and resume it when the child begins regular Head Start. This is allowed to offer the child the best preparation possible for school and to retain continuity of the program.

INQUIRIES: Direct policy or procedures inquiries to Betsy Blair at 410-767-7845 or bblair@dhr.state.md.us. Direct system inquiries to the MSDE/CCATS Help Desk at 410-767-7816 or MSDECCATS@msde.state.md.us.

cc: Office of Child Care Subsidy Staff
MSDE CCATS Help Desk
DHR Executive Staff
FIA Management Staff
Constituent Services
OTHS Help Desk