



**FAMILY
INVESTMENT
ADMINISTRATION**

CARES BULLETIN

Issuance Date: 09/20/04

Effective Date: Immediately

Control Number: 05-04

Supercedes: CARES Bulletin 04-11

**TO: DIRECTORS, LOCAL DEPARTMENT OF SOCIAL SERVICES
HEALTH OFFICERS, LOCAL HEALTH DEPARTMENTS
DEPUTY/ ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND CASE MANAGERS**

**FROM: KEVIN M. MCGUIRE, EXECUTIVE DIRECTOR, FIA

JOSEPH E. DAVIS, EXECUTIVE DIRECTOR, DHMH, OOE**

**RE: NOTICES – LONG TERM CARE APPROVAL, REDETERMINATION,
CHANGE, AND BUDGET TRAILER (NON-SPENDDOWN)**

PROGRAMS AFFECTED: MEDICAL ASSISTANCE – LONG TERM CARE

**ORIGINATING OFFICE: OFFICE OF POLICY, RESEARCH, SYSTEMS AND
QUALITY CONTROL**

SUMMARY:

CARES Bulletin 04-11 notified Case Managers to stop following CARES Bulletin 02-29 until potential problems with the LTC notices were researched. After monitoring the LTC notices, it was discovered the CARES generated notices were correct.

CARES PROCEDURES:

Effective immediately, Case Managers no longer need to suppress CARES notices and send manual notices to customers for Long Term Care Medical Assistance approvals, redeterminations, and changes except for spenddown assistance units. Spenddown notices for Long Term Care Medical Assistance must continue to be sent manually.

Please direct any CARES questions regarding this bulletin to Joyce Westbrook at (410) 238-1299 and any Medical Assistance policy questions to Cathy Sturgill at (410) 238-1247.

cc: FIA Management Staff
DHMH Management Staff
DHR Help Desk
Constituent Services