TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND ELIGIBILITY STAFF

FROM: KEVIN M. MCGUIRE, EXECUTIVE DIRECTOR

RE: SHELTER DEDUCTION WHEN RENT IS PAID IN ADVANCE

PROGRAM AFFECTED: FOOD STAMP PROGRAM

ORIGINATING OFFICE: OFFICE OF POLICY, RESEARCH AND SYSTEMS

Sometimes households receive large sums of money and use it to pay their rent in advance. Recently, we received a policy clarification from the Food and Nutrition Service about how to treat shelter costs in this situation.

Allowable expenses are taken into consideration when they are due. When a household is billed monthly for rent, the case manager will use the monthly rental amount that is due, regardless of when the household pays it.

Example: Mr. A’s rent is $500/month. He received a $7,000 inheritance. He used $6,000 to pay his rent for the next 12 months. The case manager will use the $500/monthly rental amount during the certification period, even though the household paid the rent in advance.

INQUIRIES

Please direct policy questions to Kay Finegan at 410-767-7939.

cc: FIA Management Staff
Constituent Services
DHR Help Desk