TO:    DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES  
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT  
FAMILY INVESTMENT SUPERVISORS AND CASE MANAGERS  

FROM:    CHARLES E. HENRY, EXECUTIVE DIRECTOR  

RE:    APPLICATIONS FOR SSI AND SSDI  

PROGRAM AFFECTED:    TRANSITIONAL EMERGENCY MEDICAL AND HOUSING  
ASSISTANCE  

ORIGINATING OFFICE:    OFFICE OF POLICY, RESEARCH AND SYSTEMS  

SUMMARY:    Customers with disabilities of twelve months or more who are applying or reapplying for  
Transitional Emergency, Medical and Housing Assistance (TEMHA) must apply for  
Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI).  
This information must be verified with a receipt from the Social Security Administration  
(SSA) indicating that an application was filed.  If the customer fails to provide the  
requested verification deny or close the case.  

Disability Entitlement and Assistance Program (DEAP) will continue to assist severely  
disabled individuals in establishing eligibility for federal disability programs.  DEAP will  
no longer be responsible for the initial step to ensure that the customer applies for SSDI  
or SSI.  The local department must inform TEMHA customers with disabilities of twelve  
months or more that it is their responsibility to provide this information to the caseworker  
as a condition of eligibility to receive cash benefits.  

INQUIRIES:    

Please direct questions to Rick McClendon (410) 767- 8513.  

cc:    FIA Management Staff  
       Constituent Services  
       DHR Help Desk  
       RESI