



**Department of Human Resources
311 West Saratoga Street
Baltimore MD 21201**

FIA INFORMATION MEMO

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**TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS AND ELIGIBILITY STAFF
PURCHASE OF CHILD CARE PROGRAM ADMINISTRATORS**

**FROM: CHARLES HENRY, EXECUTIVE DIRECTOR, FIA
LINDA HEISNER, EXECUTIVE DIRECTOR, CCA**

RE: SIGNATURES ON PURCHASE OF CHILD CARE VOUCHERS

PROGRAM AFFECTED: PURCHASE OF CHILD CARE VOUCHERS

**ORIGINATING OFFICE: OFFICE OF CHILD CARE SUBSIDY, CHILD CARE
ADMINISTRATION**

As of October 28, 2002, the local department of social services' representative will not be required to sign a Purchase of Child Care voucher. The voucher is an agreement between the provider and the customer and they will be the only parties required to sign.

cc: DHR Executive Staff
CCA Management Staff
CCA Program Management Staff
FIA Management Staff
Constituent Services