Referral Process to SSA for TCA Customers Not Active With SSA

Application or Redetermination

Customer ENTERS SYSTEM

LOCAL DEPARTMENT OF SOCIAL SERVICES FIP

The FIP Case Manager using the Substance Abuse Screening form refers customer to the

The FIP Addictions Specialist in LDSS office

When the Screening or drug test is positive the FIP Addictions Specialist using the Referral For Services form makes referral to the Child Welfare screener.

The Child Welfare screener verifies that the customer does not have an active Child Welfare case.

No additional action is taken unless a Social Service case is opened; then the referral process will continue the same as a customer with an active Service Case.